

TEMPORARY FOOD BUSINESS – Information for Applicant for 2014/15 Financial year

This document outlines the current requirements for businesses wishing to operate a food stall / food van at an approved temporary event in the Maitland Council Local Government area. An annual approval to operate is required for each financial year, and will expire on the 30th June annually. The same approval to operate will cover all events during the year, however if you operate more than one stall or food van at any event, individual approvals must be obtained.

A temporary food business includes demountable stalls, stands, carts and the like in the open or in another structure used for the purpose of selling any article of food and any adjacent thereto set up for a specific, occasional event such as a fete, fair or concert, and includes

- Maitland Fair
- Tocal Field days
- Steamfest
- Aroma
- Taste Festival
- Markets in the Hunter Mall
- Bitter and Twisted
- And any other event that has the relevant Council development approval

The owner/operator is be required to

- make an application for an Approval to Operate each new financial year. Should an application have been previously lodged, and stall/operational details are the same, it shall be satisfactory to note this on the application.
- meet the requirements of the temporary events guidelines or the code for food vending vehicles, Food Act 2003, Food Regulation 2004 and the Food Safety Standards. Council's Environmental Health Officer is authorised to enforce these requirements and to issue any necessary direction or approval with or without conditions, or cancel any approval,
- notify the food business to the NSW Food Authority,
- provide Maitland City Council with the details of the appointed Food Safety Supervisor,
- Pay an annual administration fee (currently \$120.00) at the time of application. This fee will cover the cost of inspecting your operation. However if subsequent reinspections are required due to non-compliance then a reinspection fee may be levied.

Approval to operate will not be issued unless the application details sufficient information to assess compliance with the temporary event guidelines.

Successful applicants will be issued with an approval to operate for the 2014/15 financial year, detailing any conditions to which the approval is subject to. The event organiser will be required to site a copy of this approval prior to the event.

Should you require any further information in relation to this matter please contact Juliet Kauter or Robyn Platt on telephone 49 349700.

