



APPLICATION – SUBDIVISION CERTIFICATE

Environmental Planning and Assessment Act 1979, Section 109C (1)(d)

DA NUMBER (Office Use Only)

RECEIPT NO

DATE RECEIVED:

SUBDIVISION CERTIFICATE DETAILS

SUBDIVISION TYPE

NUMBER OF LOTS CREATED

DEVELOPMENT CONSENT NO

DATE OF DETERMINATION

Is this Subdivision Certificate going to be lodged Electronically?

Yes No

1. APPLICANT (Note: The Subdivision Certificate will be posted to the applicant).

OFFICE USE ONLY

Applicant's Name

Postal Address

Post Code

Phone

Mobile

Fax

Email

Contact Person:

I hereby make application to Council for permission to develop as per plans and specifications submitted. I understand that if the information submitted is incomplete, the application may be delayed, rejected or more information may be requested.

I undertake to develop in conformity with such approval and Acts & Codes, and to indemnify the Council of Maitland against all claims which may arise whether from negligence or otherwise as a result of my carrying out or instructing a third party to carry out the above work or any other work within the road reservation at the location of the land.

Applicants Signature

Date

2. OWNER'S CONSENT TO LODGEMENT OF APPLICATION - *Must be completed by owner(s)*

As owner/s of the land to which this application relates, I/we consent to this application. I also give consent for Authorised Council officers to enter the land to carry out inspections.

In the case of a company or trust, minimum two directors' signatures required. In the case of sole director please state 'sole director' when signing. In the case of a strata development, the strata manager must sign.

Signature(s)

Date

(All owners must sign)

(eg power of attorney, executor, trustee, sole director, company director)

3. LOCATION OF LAND

House No

Street

Suburb

Site Area m²

Lot(s)

Section

Deposited Plan(DP)

HOW TO LODGE YOUR APPLICATION

Applications should be addressed to:

The General Manager
Maitland City Council
PO Box 220, MAITLAND NSW 2320
Or DX 21613 Maitland

Or can be handed in at:

Administration Building
285-287 High Street
MAITLAND

How to Contact Us:

Ph 02 4934 9700
Fax 02 4933 3209

Please refer overleaf to minimum information to be submitted with your application as per the requirements of Division 4 Subdivision Certificates, clause 157 of the Environmental Planning and Assessment Regulation 2000.

4. INFORMATION TO BE PROVIDED WITH APPLICATION

<input type="checkbox"/>	A list of the documents accompanying the application.
<input type="checkbox"/>	A plan of subdivision (original + 4 copies).
<input type="checkbox"/>	A copy of the receipt confirming Section 94 Fees have been paid.
<input type="checkbox"/>	A copy of the receipt confirming other fees applicable (including house numbering) have been paid.
<input type="checkbox"/>	A copy of the Occupation Certificate (Strata Subdivision).
<input type="checkbox"/>	A copy of the relevant development consent (including any modified consents) and construction certificate.
<input type="checkbox"/>	A list detailing how the applicant complied with all conditions of consent.
<input type="checkbox"/>	A copy of detailed subdivision engineering plans (if required).
<input type="checkbox"/>	For a deferred commencement, evidence that the applicant has satisfied the consent authority on all matters of which the consent authority must be satisfied before the consent can operate.
<input type="checkbox"/>	A certificate of compliance from Hunter Water Corporation.
<input type="checkbox"/>	If a subdivision is the subject of an order of the Land and Environment Court under section 40 of the Land and Environment Court Act 1979, evidence that required drainage easement have been acquired.
<i>For subdivision involving subdivision work, evidence that:</i>	
<input type="radio"/>	The work has been completed, or
<input type="radio"/>	Agreement has been reached with the relevant consent authority as to payment of the cost of the work and as to the time for carrying out the work, or.
<input type="radio"/>	Agreement has been reached with the relevant consent authority that satisfactory arrangements have been made with respect to the completion of work.
<i>The following items have been addressed (where necessary) and submitted:</i>	
<input type="radio"/>	Work as Executed drawings (paper or electronic).
<input type="radio"/>	Geotechnical test results for materials and construction.
<input type="radio"/>	Wearing surface documentation.
<input type="radio"/>	Maintenance Bond/Guarantee (if applicable).

<i>Fees</i>	<i>Amount</i>	<i>Receipt No.</i>	<i>Receipt Date</i>
<i>Amount</i>			