



APPLICATION TO CONSTRUCT PRIVATE WORKS ON FOOTWAY

RETURN THIS SHEET ONLY

Note: Fees are current for 2010/2011 Financial Year.

Telephone: (02) 4934 9700

LOCATION OF WORK

Property No: _____ Lot No: _____ DP No: _____
House No: _____ Street: _____, Suburb: _____

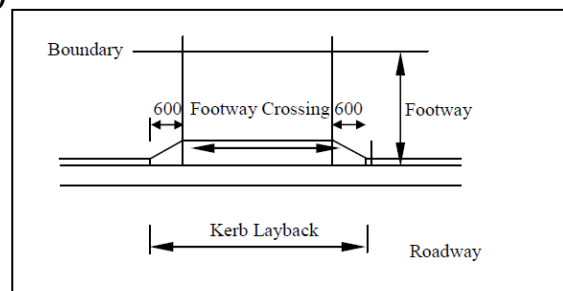
NATURE OF WORK

APPLICATION FEES :

Driveways, footpaths, retaining walls, drainage pits (per application): **\$80.00**
(Please tick boxes and insert dimensions below)

Additional Formwork/pre-pour inspection or re-inspection (per driveway) **\$40.00**

- Kerb Layback: _____ metres long (*min length 3.9m*)
(*must be in conjunction with footway crossing – existing or new*)
- Footway Crossing: _____ metres wide (*minimum width 2.7m*) (See Note)
- Pipe Crossing (Rural): _____ metres long (*minimum length 4.8m*)
- Bridge Crossing (Urban): _____ metres long (*standard length 3.6m*)



Construction material _____
(e.g. Plain Concrete, Exposed Aggregate Concrete, Brick Pavers, etc.)

- Adjust Council street Drainage Pit **\$77.00 incl GST for hydraulic assessment**
- Other (give details): _____

Note: If your garage floor level is 600 mm above or below the height of the kerb in front of your garage, you are required to submit a design profile. The design is to conform to Council's standards SD009, SD011 and SD062 and show chainages, the existing surface profile with levels and the design profile with levels.

Diagram (optional): REQUEST FOR COUNCIL TO UNDERTAKE DESIGN OF DRIVEWAY

I request that Council design a driveway profile to suit my site conditions
(This option will only be required where site conditions may require a driveway profile and you wish Council to undertake a design for you. This will require an additional design fee.)

- Additional Design Fee - Residential Purposes (per driveway): (**\$137.50 incl GST**)
- Additional Design Fee - Commercial Purposes (per driveway): (**\$204.60 incl GST**)

FORMWORK INSPECTION

NOTE: Works are not permitted to commence until Council's written consent is obtained.

The Applicant **must** obtain approval of the formwork setup, prior to pouring of the concrete.
Council requires 24 hrs advance notice for a formwork inspection.

APPLICANT DETAILS

Name of Applicant _____
Postal Address _____ Post Code: _____
Phone Number(s) _____

I understand that by signing this application I have read and I am aware of Council's conditions for undertaking the construction of the Private Works above, and I agree to comply with all of the requirements in accordance with Council's conditions and I will be responsible for any rectification works that may be required by the final inspection notice.

Date: _____ Signed: _____

PAYMENT DETAILS (CASHIER USE ONLY)

Amount: \$ _____ Receipt No: _____ Date Paid: _____ Led No: 36131 BS No: 67

INTENTIONALLY BLANK



FOOTWAY CROSSINGS (Driveways) AND THE FOOTPATH, ROADSIDE, NATURE STRIP AREA

ALL current and intending **homeowners, builders,** and **designers** should be aware of, and take account of, the following information regarding the footway (i.e. the land between the roadway and property boundary).

1. **ALL** footway crossings (that section of the driveway between the roadway and property boundary) are to be constructed in strict accordance with Council's specifications and conditions. Under Section 138 of the Roads Act 1993, all works on the footway require the consent of Council. Your Development Consent for building works does **NOT** cover this consent. You must submit a separate application (Application to Construct Private Works on Footway) for approval before any works are commenced on the footway.
2. Council has **STRICT** requirements on the footway crossing profile. This will influence your proposed garage and carport floor levels. These requirements aim to provide satisfactory vehicular access to your property, as well as providing pedestrian access across your footway crossing that satisfies Disability Act Legislation.
3. The existing level, grade, and shape of the footway is **NOT** to be disturbed or altered. Therefore all earthworks and stockpiling of materials are to be contained within the property boundaries.
4. Council's specifications, conditions and Standard Drawings are available from Council's Customer Service Centre, and should be fully consulted prior to commencing any design or site works.
5. Existing concrete footpaths are not to be removed. Any driveway must match the footpath.

***For further information contact Council's Customer Service Centre on
(02) 4934 9700.***



ADDITIONAL INFORMATION THE FOOTPATH, ROADSIDE, NATURE STRIP AREA

The following additional information may be of assistance in the planning of your works prior to submitting the application:

- a) The provision, maintenance, and upgrading of footway crossings are the responsibility of the property owner.
- b) Special conditions may apply in commercial or heritage conservation areas (eg. Morpeth, where strips in "Morpeth Mix" is to be provided).
- c) Vehicular access across the kerb & gutter, footway, roadside drain or shoulder must be in a manner, location, and material approved by Council.
- d) It is the responsibility of the property owner to ensure that garage and carport floor levels are constructed to satisfy Council's footway crossing requirements. Access difficulties arising from non-compliance with these requirements will remain the responsibility of the property owner.
- e) Council's footway crossing requirements are detailed in the standard drawings – SDOO9 (Driveway Access Location), SDOIO or SDOII (Kerb Laybacks), SDOO7 (Driveway Footway Crossing), and SDOO8 (Recommended Maximum Driveway Profile).
- f) Departure from these standards must have prior Council consent.
- g) Any adjustments to the public utility, drainage, or other installation to provide vehicular access will be at the property owner's expense.
- h) If as part of road work activities, Council may at its discretion replace either whole or part of driveway crossings. However, no guarantee on matching "special" surface textures or colour is provided.

Further information may be obtained by contacting Council's Customer Service Centre on (02) 4934 9700.

STANDARD CONDITIONS FOR UNDERTAKING PRIVATE WORKS ON FOOTWAY

Procedure for Obtaining Council Approval:

July 2010

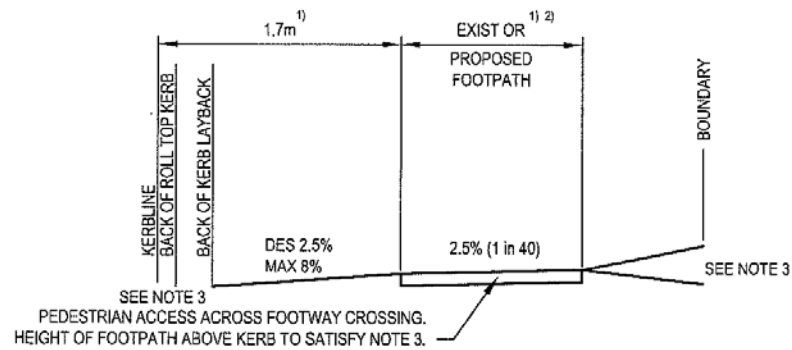
1. **Application:** All work on the footway requires Council consent under Section 138 of the Roads Act 1993. An application must be submitted and the associated fee paid to Council before any work is commenced. The appropriate form is available from the Customer Service Centre - Administration Building or by phoning on (02) 4934 9700 during business hours.
2. **Initial Inspection:** Council will carry out an initial site inspection to determine any special conditions and design requirements and provide approval for works. No work is to be undertaken without Council consent.
3. **In-Progress Inspection** An in-progress inspection MUST be carried out prior to pouring the concrete and after all excavation is complete, and formwork and reinforcement in position. At least 24 hours notice is to be given of readiness for inspection, by telephoning Council on 4934 9700. In-progress inspections will be made during the hours of 8.30am and 12.00 noon weekdays.
4. **Approval:** Council will provide you written approval that an In-Progress Inspection was satisfactory to meet Council's standards.
5. Please note that Council may not conduct any further inspections of the driveway. It is the owners/concretors responsibility to ensure that the concrete finish is satisfactory, all formwork is removed and turf and topsoil adjustments have been completed across the footway in a timely manner.

General Conditions:

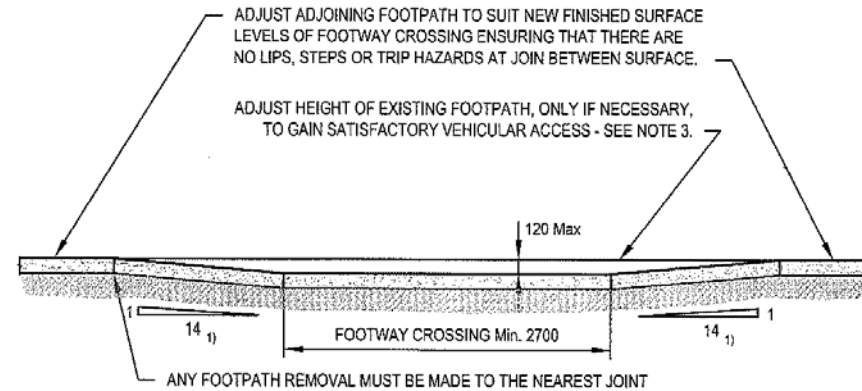
6. Council retains the right to repair or replace any work that has not been carried out in accordance with these conditions. The work would be undertaken at the owner's full costs, recoverable in accordance with Section 218 of the Roads Act 1993, No 33.
7. The applicant needs to ensure that sufficient insurance cover for Public Liability and Workers Compensation is available. Householder's Policy may not cover works on the footway.
8. It is the applicant's responsibility to check if the proposed works affect any Public Utility Authority.
The following Authorities should be consulted:
Dial Before You Dig Ph.: 1100 (for telephone, gas, electricity, water and sewer location diagrams)
9. Existing survey marks, will need to be relocated by a Surveyor registered under the Surveyors Act. **The Surveyors Act imposes penalties** and costs of re-establishment for the destruction of survey marks.
10. Council generally permits "special surface" footway crossings provided that the surface texture has a suitable non slippery finish. However, there is no guarantee of an exact match with the original surface if the footway crossing needs to be reinstated in the future. **NOTE: Existing concrete footpath is not to be removed.**

Construction of Works:

11. The works must be carried out to the approved design and requirements of Council.
12. Footway areas are to be kept clear of debris, barricaded and maintained in a safe condition for pedestrian access at all times.
13. Where concrete has been poured the works should be closed to traffic for seven (7) days after the pour.
14. After completion of works and removal of formwork the adjacent footway shall be filled or trimmed and any disturbed surface turfed and topsoiled, as detailed on SD007
15. Kerb laybacks are to be constructed strictly in accordance with Council's Standard Drawing SD010 or SD011.
16. Light-duty concrete slab footway crossings for residential use shall be 125mm thick on a 50mm sandbed and reinforced with SL72 mesh. The mesh shall be supported to give 25mm clear cover from the top of the slab. Concrete strip footway crossings may be 125mm thick and reinforced with SL72 mesh; standard dimensions for strips are 600mm wide with a 900mm separation. All concrete shall be ready mix with a 28 day compressive strength of not less than 20Mpa. (Refer to SD012)
17. Shared driveways and access handles shall be 125mm thick on a 100mm DGB compacted base and reinforced with SL72 mesh. (Refer to SD012)
18. Heavy-duty concrete slab footway crossings for industrial or commercial use must have a minimum thickness of 150mm doubly reinforced with SL72 mesh on a 125mm DGB compacted base. The bottom layer shall have 50mm clear cover to the bottom of the slab, and the top layer shall have 25mm clear cover from the top of the slab. All concrete shall be ready mix with a 28 day compressive strength of not less than 32Mpa and dowelled to the existing gutter (Refer to SD012)
19. Concrete footpath paving shall be a minimum 125mm thick on a 50mm sandbed, reinforced with SL72 mesh and use ready mix concrete with a 28 day compressive strength of not less than 20Mpa. (Refer to SD012)
20. Concrete surfaces should be finished with a coving float and all edges and dummy joints finished with a 75mm edging tool.
21. For paving block/brick crossings for residential/commercial or industrial use, the blocks/bricks should be laid in accordance with the manufacturer's recommendation and Council standard drawing SD012.
22. Rural access shall be constructed in accordance with Councils standard drawing SD013.



PROFILE OF FOOTWAY CROSSING



SECTION ALONG FOOTWAY

N.B. PATHS (CYCLEWAY) GENERALLY 2.5m WIDE SHALL NOT BE REMOVED

NOTE:

1. UNLESS NOTIFIED OTHERWISE BY COUNCIL.
2. IF THE EXISTING FOOTPATH IS LESS THAN 1.5m WIDE, THEN THIS PEDESTRIAN ACCESS ACROSS THE FOOTWAY CROSSING SHALL BE A MINIMUM OF 1.5m WIDE.
3. ALL FINISHED SURFACE LEVELS OF THE FOOTWAY CROSSING SHALL PROVIDE SATISFACTORY VEHICULAR ACCESS TO AS2890.1 OR BETTER. THIS SHALL BE AT ALL POINTS OF THE FOOTWAY CROSSING PROFILE, FROM THE KERBSIDE LANE TO BEYOND THE PROPERTY BOUNDARY.
4. ALL FINISHED SURFACE LEVELS OF THE FOOTWAY CROSSING SHALL PROVIDE SATISFACTORY PEDESTRIAN ACCESS ACROSS THE FOOTWAY CROSSING TO AS1428.1-1993 OR BETTER.
5. DEPARTURE FROM THE ABOVE STANDARDS IS ONLY PERMITTED WITH THE PRIOR CONSENT OF COUNCIL. THIS MAY REQUIRE AN INDIVIDUAL SITE ASSESSMENT BY A COUNCIL OFFICER, THIS SITE ASSESSMENT IS PROVIDED BY COUNCIL'S "PRIVATE WORKS ON FOOTWAY/ROADWAY" APPROVAL PROCESS.
6. REFER TO SD012 FOR CONCRETE, REINFORCEMENT & SUB-BASE DETAILS.
7. WHERE AN EXISTING PATH IS GREATER THAN 1.5m WIDE IT SHALL REMAIN IN PLACE AND THE DRIVEWAY MUST ABUT TO IT.

MAITLAND CITY COUNCIL
Asset & Infrastructure Planning

285-287 HIGH STREET
P.O. BOX 220
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PHONE: (02) 49349700
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Driveway Footway Crossing
- Urban Profile

ISSUE DATE
Sept 08

SCALE
N.T.S
at A4 Sheet

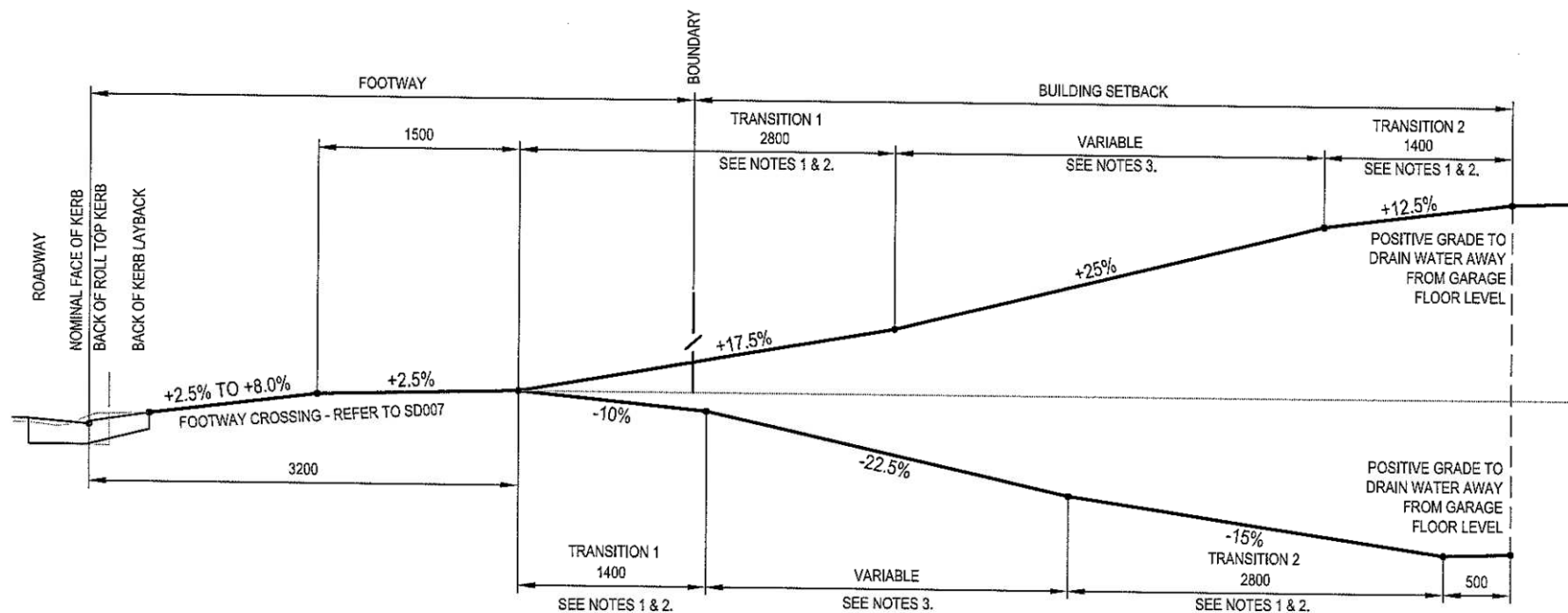
SHEET 1 OF 1 SHEETS

PLAN No.

SD007

AMENDMENTS:

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NOTE:

1. CONFORMS TO AS2890.1-2004 GROUND CLEARANCE TEMPLATE FIGURE C1 B85 VEHICLE - MAXIMUM 2.8m WHEELBASE, MINIMUM 120mm GROUND CLEARANCE.
2. PROFILES LESS THAN THE MAXIMUM MAY NOT REQUIRE TRANSITIONS, OR, MAY HAVE ALTERNATIVE TRANSITION TREATMENTS.
3. CHANGES OF GRADE BETWEEN SECTIONS SHALL NOT EXCEED 15% IN SAGS OR 12.5% OVER CRESTS.
4. MINIMUM LENGTH OF TRANSITION SHALL BE 2.8m FOR A POSITIVE CHANGE IN GRADE AND 1.4m FOR A NEGATIVE CHANGE IN GRADE.
5. MAXIMUM GRADE SHALL BE 25% (1 in 4) WITHIN THE PROPERTY.
6. FOR APPROVAL, DESIGN PROFILES SHALL SHOW EXISTING & FINISHED SURFACE LEVELS AT KERB, AT CHANGES OF GRADE & AT GARAGE FLOOR OR PARKING AREA.
7. PROFILE TO BE APPLIED TO "WORST CASE" SIDE OF DRIVEWAY BEING SIDE WITH SHORTEST LENGTH, AND/OR GREATEST HEIGHT DIFFERENCE BETWEEN KERB AND GARAGE FLOOR LEVEL

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Driveway Profile
- Recommended Maximum

ISSUE DATE
Sept 08

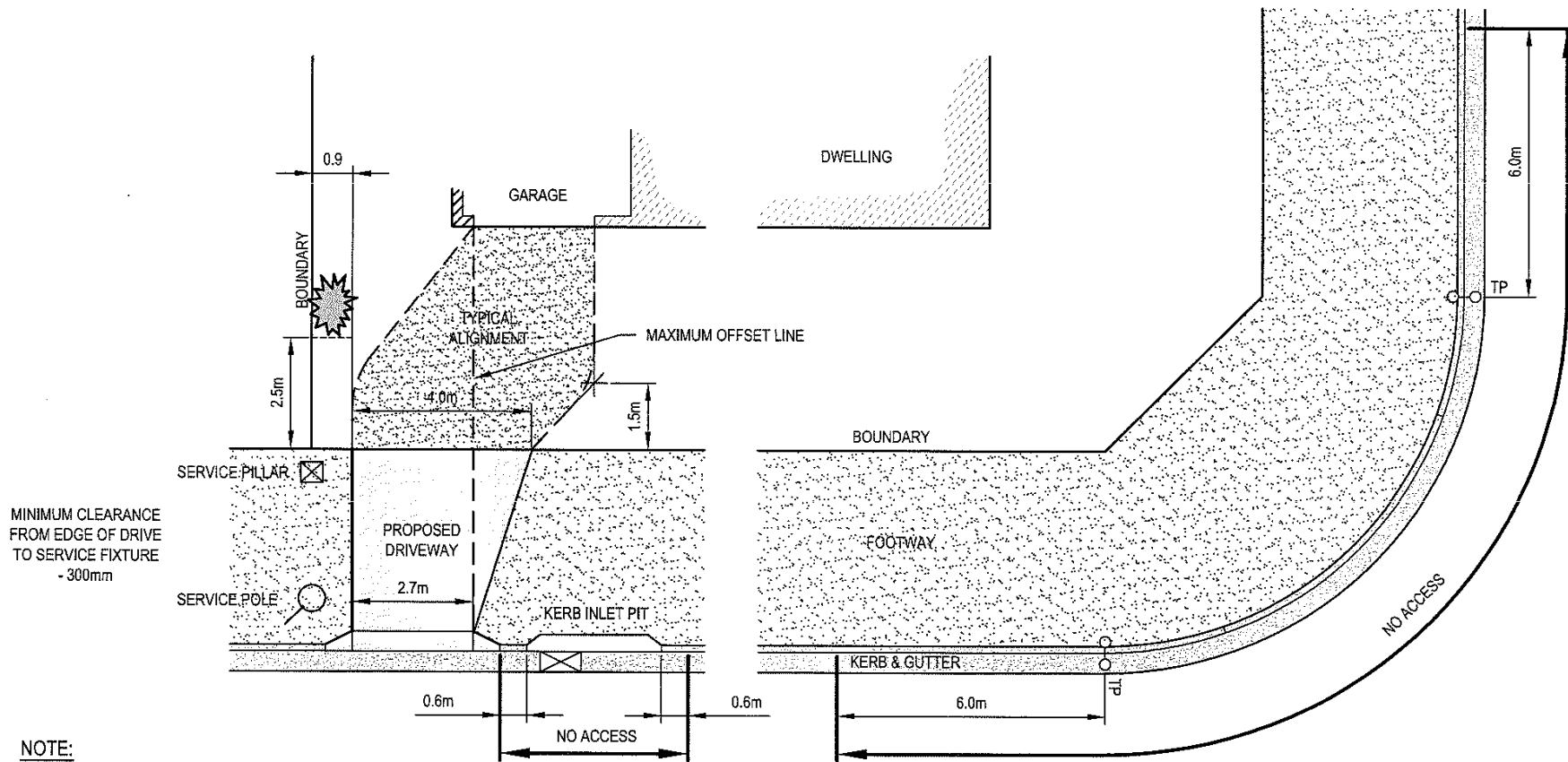
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SHEET 1 OF 1 SHEETS
PLAN No.

SD008

AMENDMENTS:

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Driveway Access Location
- with Obstacles & Offset Alignment

ISSUE DATE
Sept 08

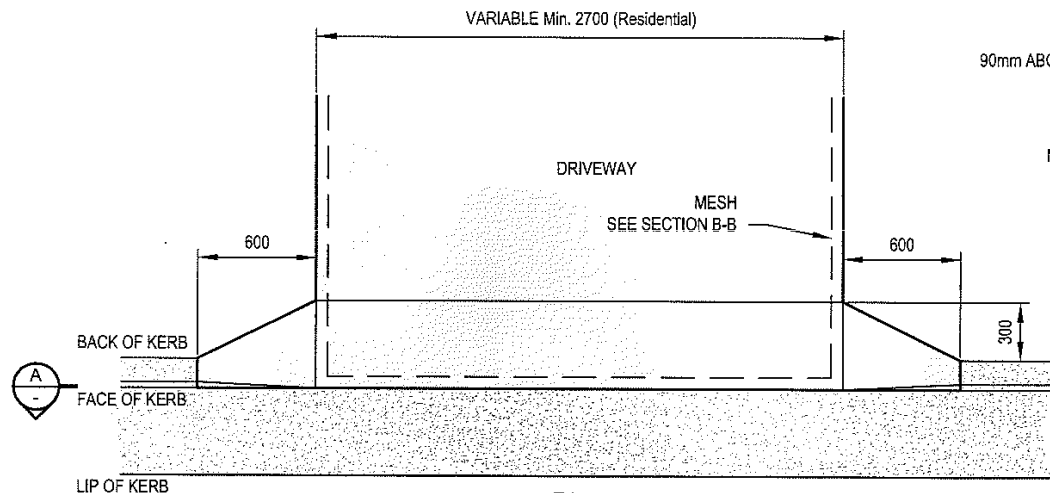
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SHEET 1 OF 1 SHEETS
PLAN No.

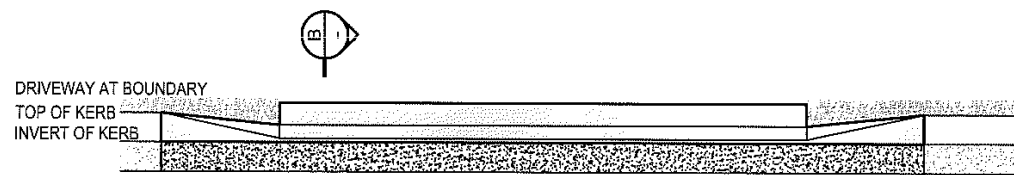
SD009

AMENDMENTS:

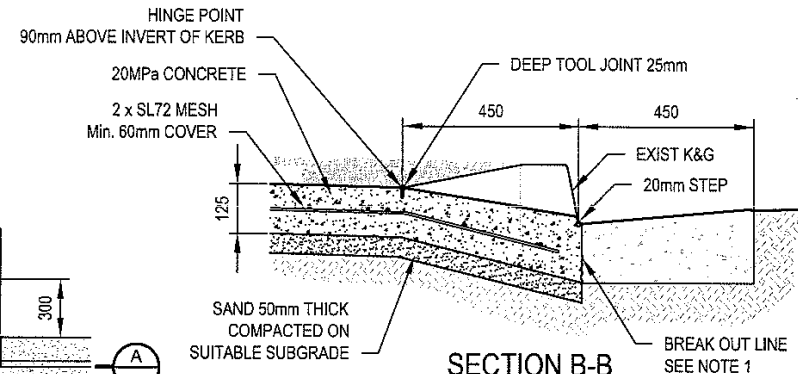
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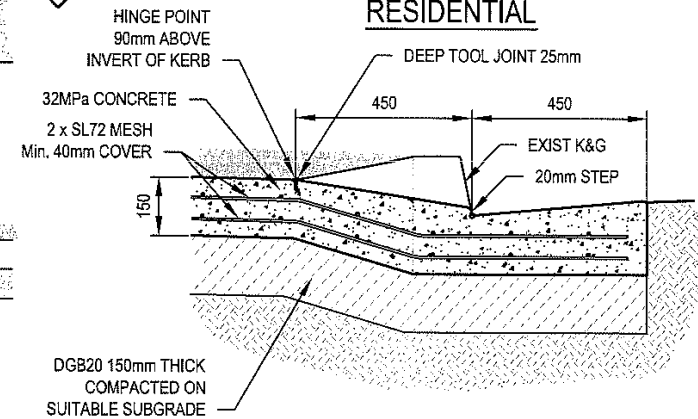
PLAN



SECTION A-A



**SECTION B-B
RESIDENTIAL**



**SECTION B-B
COMMERCIAL / INDUSTRIAL**

NOTE:

1. SAWCUT BREAKOUT LINE TO MINIMUM DEPTH OF 75mm (NO MASTIC JOINTS PERMITTED)
2. PROVIDE FULL DEPTH EXPANSION JOINT AT BOUNDARY LINE.
3. ALL DIMENSIONS IN MILLIMETRES.

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Layback - Upright Kerb

ISSUE DATE
Sept 08

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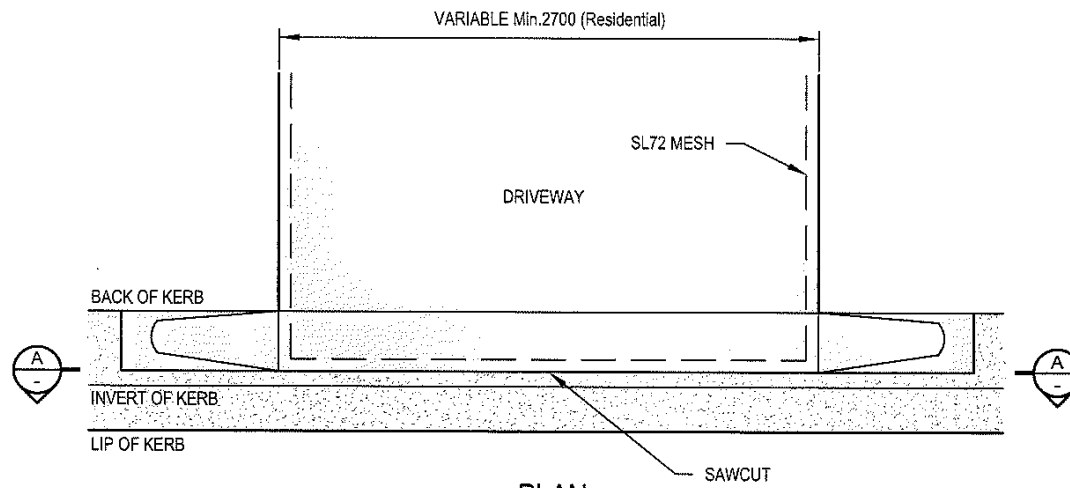
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PLAN No.

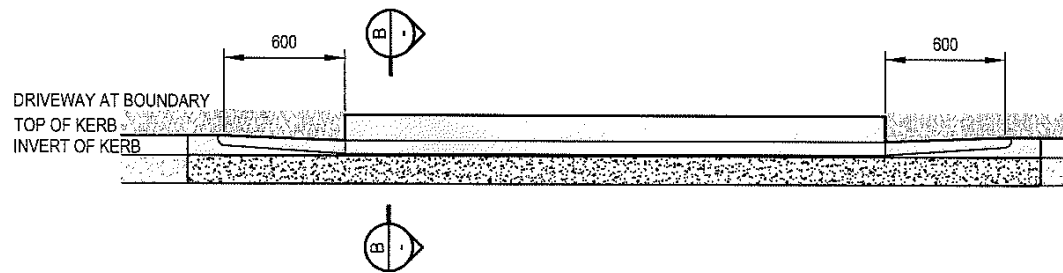
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AMENDMENTS:

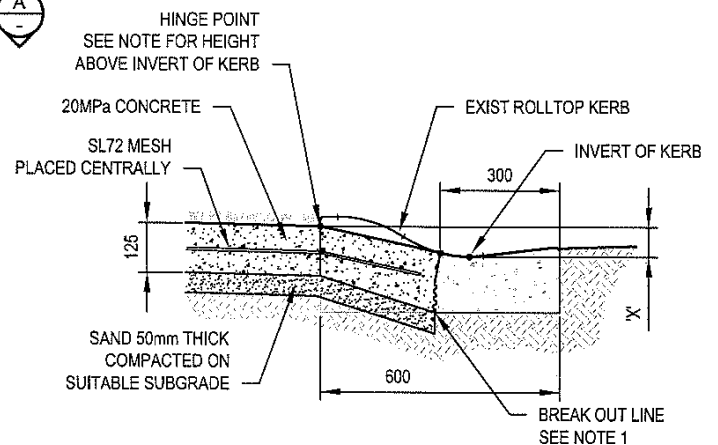
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PLAN



SECTION A-A



SECTION B-B

NOTE:

1. SAWCUT BREAKOUT LINE TO MINIMUM DEPTH OF 75mm (NO MASTIC JOINTS PERMITTED)
2. PROVIDE FULL DEPTH EXPANSION JOINT AT BOUNDARY LINE.
3. ALL DIMENSIONS IN MILLIMETRES.

"X" { = 100mm FOR OLD DEPT. OF HOUSING PROFILE.
 = 75mm FOR APPROVED ROLL KERB PROFILE. (SHOWN)

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Layback - Roll Top Kerb

ISSUE DATE
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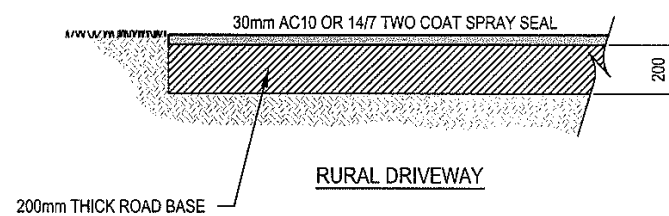
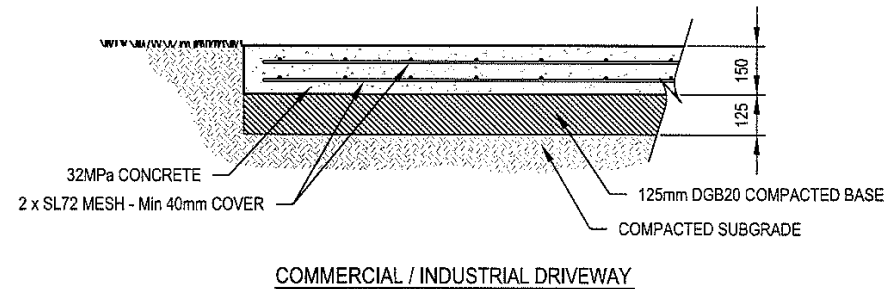
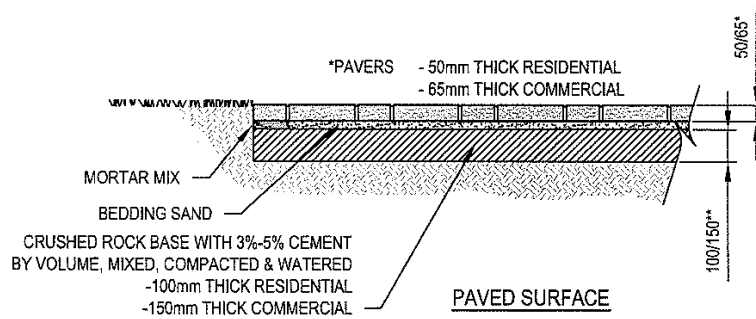
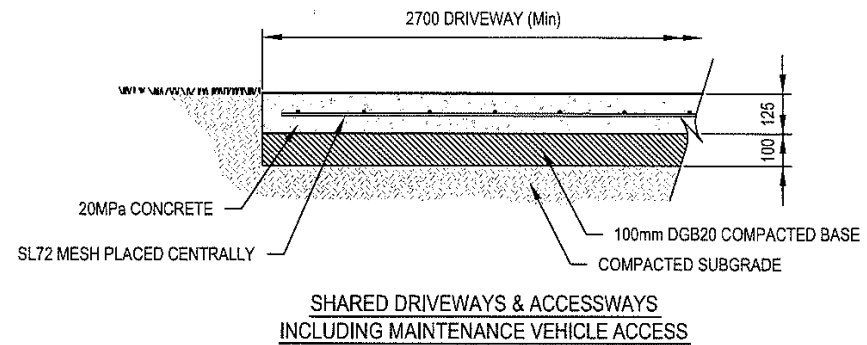
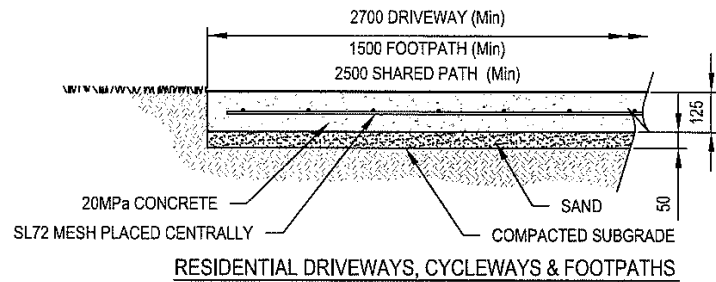
SHEET 1 OF 1 SHEETS

PLAN No.

SD011

AMENDMENTS:

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TYPICAL CROSS SECTIONS

NOTE:

1. PROVIDE TRANSVERSE EXPANSION JOINTS AT 8.0m INTERVALS WITH R12 DOWELS 300mm LONG AT 300mm CENTRES.
2. PROVIDE TOOLED DUMMY JOINTS AT 2.0m INTERVALS FOR PAVEMENTS LESS THAN 2.0m WIDE AND AT 4.0m INTERVALS FOR PAVEMENTS UP TO 3.0m WIDE.
3. JOINTS WITH EXISTING PAVEMENTS TO BE DOWELLED WITH R12 DOWELS 300mm LONG AT 300mm CENTRES.
4. ALL DISTURBED EARTH OR GRASSED AREAS TO BE TURFED.
5. FOOTPATH WIDTHS TO SD001.
6. LAYBACKS & CONNECTIONS TO SD010 & SD011.
7. RURAL DRIVEWAY TO SD013.
8. KERB RAMP CONNECTIONS TO SD019
9. ALL DIMENSIONS IN MILLIMETRES
10. POLYMER FIBRE MAY BE USED AS AN OPTION TO STEEL MESH TO REINFORCE CYCLEWAYS AND FOOTPATHS.
11. CYCLEWAY AND FOOTPATH FINISH TO BE "LIGHT BROOM".

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**Footpath, Driveway & Access
- Construction Specification**

ISSUE DATE
Sept 08

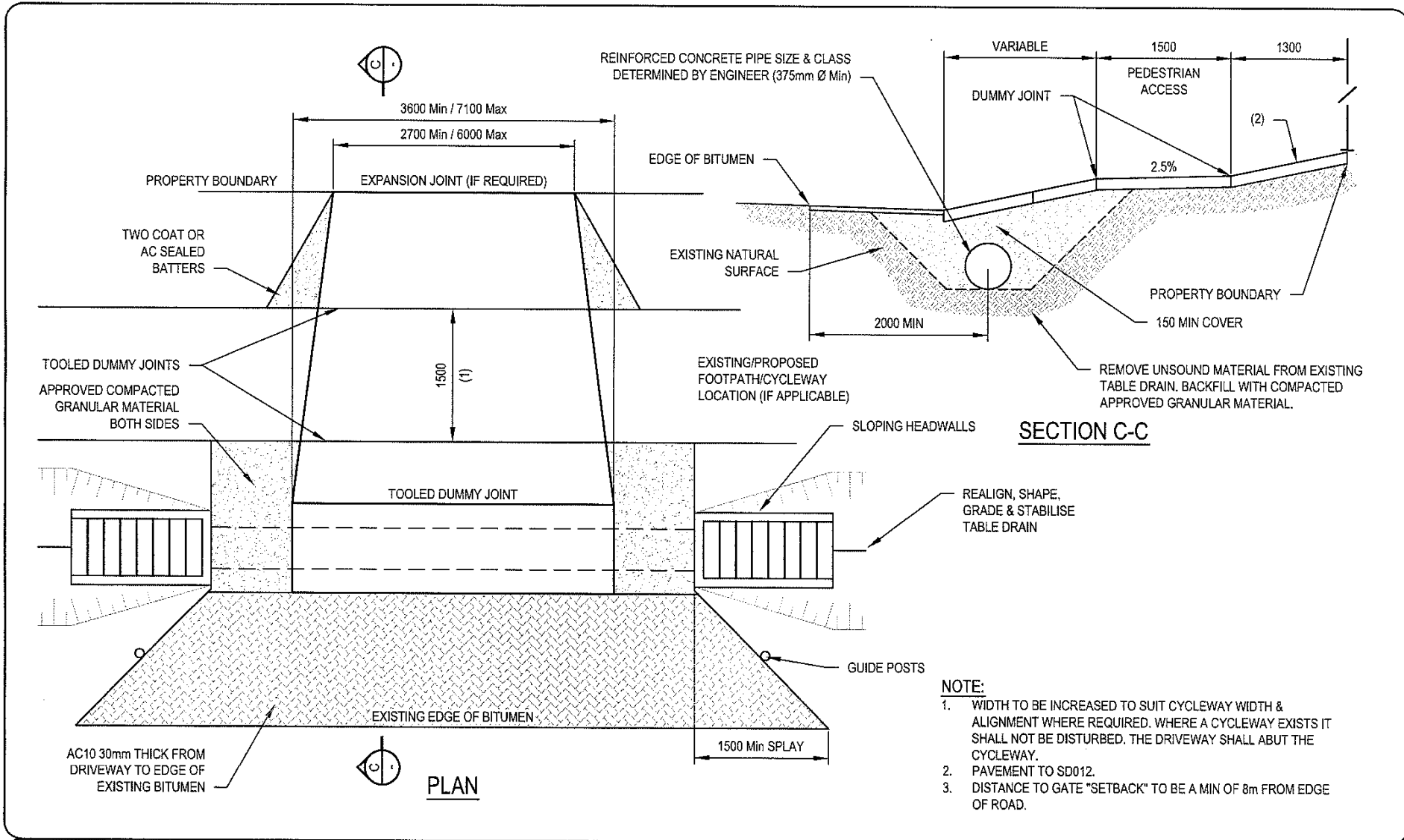
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SHEET 1 OF 1 SHEETS
PLAN No.

SD012

AMENDMENTS:

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Driveway Crossing
 - Rural Profile

ISSUE DATE
 Sept 08

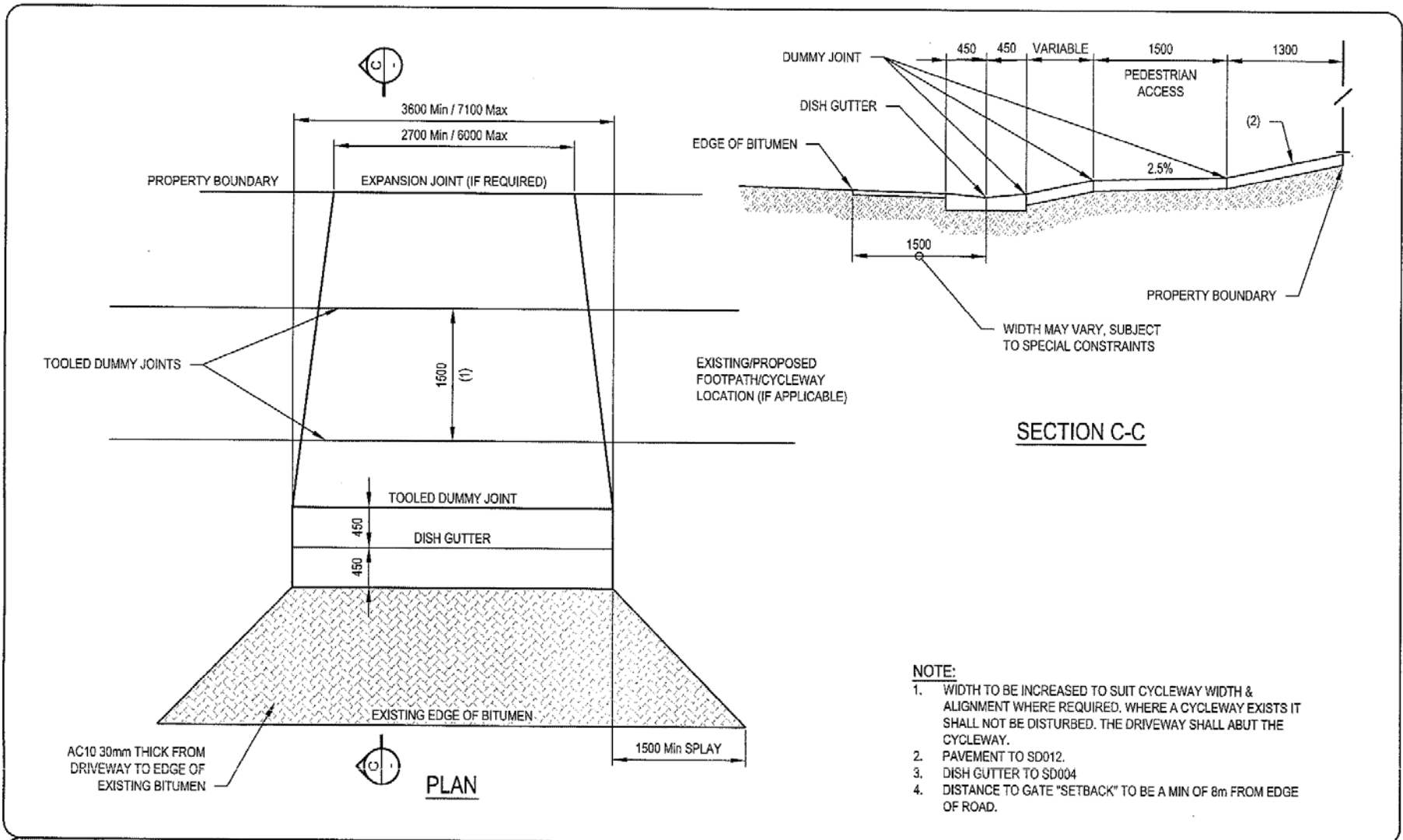
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SHEET 1 OF 2 SHEETS

PLAN No.
SD013

AMENDMENTS:

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- NOTE:**
1. WIDTH TO BE INCREASED TO SUIT CYCLEWAY WIDTH & ALIGNMENT WHERE REQUIRED. WHERE A CYCLEWAY EXISTS IT SHALL NOT BE DISTURBED. THE DRIVEWAY SHALL ABUT THE CYCLEWAY.
 2. PAVEMENT TO SD012.
 3. DISH GUTTER TO SD004
 4. DISTANCE TO GATE "SETBACK" TO BE A MIN OF 8m FROM EDGE OF ROAD.

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**Driveway Crossing
 - Rural Profile**

ISSUE DATE
 Sept 08
 SCALE
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 at A4 Sheet

SHEET 2 OF 2 SHEETS
 PLAN No.
SD013
 AMENDMENTS:

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