



Request to View File Information

Maitland City Council
 PO BOX 220 Maitland NSW 2320
 Phone: 4934 9700 Fax: 4933 3209

Please provide the following information in order that we may process your request as quickly as possible.

APPLICANT DETAILS:	OWNER'S CONSENT:
Name	Name
Address	Address
Ph No	Signature
Email Address:	

SUBJECT PROPERTY DESCRIPTION:		
No	Street	Suburb
Lot No	DP	

DA/BA/CC/CD No. if known:

Please Indicate Requirements and Type of Development:

Available to General Public:	Available to current registered owner only or person with owner's written consent:
<input type="checkbox"/> Development Consent <input type="checkbox"/> Construction Certificate <input type="checkbox"/> Occupation Certificate <input type="checkbox"/> Building Permit <input type="checkbox"/> Site Plans and Elevations <input type="checkbox"/> Statement of Environmental Effects <input type="checkbox"/> Other (please specify) _____	<input type="checkbox"/> Floor Plans <input type="checkbox"/> Specifications <input type="checkbox"/> Engineers Details <input type="checkbox"/> Other (please specify) _____

FEES - OFFICE USE ONLY: * Please note that retrieval of files from the Repository may take up to 7 days.

<input type="checkbox"/>	How would Applicant like to access the requested information? Email / Photocopies (There is no fee for copies of documents supplied by email)	
<input type="checkbox"/>	If photocopies are to be provided fees apply: - Copying Fee for A4 Documents - \$0.55 per page = Total \$ Copying Fees for Plans/Maps: -	
<input type="checkbox"/>	A3 - \$2.20 ea = Total \$	<input type="checkbox"/> A2 - \$3.85 ea = Total \$
<input type="checkbox"/>	A4 - \$1.10 ea = Total \$	<input type="checkbox"/> A0 - \$7.15 ea = Total \$
<input type="checkbox"/>	A1 - \$5.50 ea = Total \$	<input type="checkbox"/> FINAL TOTAL = \$

Privacy Statement: Maitland City Council complies with the Privacy Code of Practice for Local Government in dealing with all personal information that is required to be supplied when an applicant completes this application. However, some of the personal information which is set out in this form will become part of the public record which Council is required to keep pursuant to the Local Government and Environmental Planning and Assessment Acts. This information may be divulged to others in accordance with the provisions of those Acts. Furthermore, Council may be required to divulge some personal information pursuant to the Government Information (public Access) Act 2009.

OFFICE USE ONLY:

Ledger No	BS No	Receipt No	Amount	Date	Property Number
GL 34610	46				