

APPLICATION TYPE					
<input type="checkbox"/>	New Purchase (Reservation)	\$1,272.00	<input type="checkbox"/>	New Purchase (Immediate use)	\$1,542.00
<input type="checkbox"/>	Open Reserved Grave	\$ 270.00	<input type="checkbox"/>	Open Existing Grave (2 nd interment)	\$ 270.00
<input type="checkbox"/>	Ashes into existing Grave	\$ 270.00			

SECTION A - BURIAL DETAILS			
Cemetery:		Religion:	
Section:		Plot No:	

SECTION B - DETAILS ABOUT DECEASED (for Burials/Interments only)			
Surname:		First Name:	
Last Residential Address:			
Personal Details:	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth:	
Date Deceased:		Burial Date:	Age: <input type="text"/>

SECTION C - APPLICANT			
Name:			
Address:			
Phone:	Relationship to deceased:		Reservation for self <input type="checkbox"/>

SECTION D - NEXT OF KIN			
Name:			
Address:			
Phone:	Relationship to deceased:		

SECTION E - FUNERAL DIRECTOR			
Name:		Phone:	
Postal Address:			

NOTE: Upon payment of the current fee to purchase a plot in one of Maitland City Council's Cemeteries, an Interment Right will be issued to the person nominated as the Holder. This Interment Right gives that person, or any other person they nominate, the right to be buried in that plot. Should the deceased be the Holder, then the Interment Right becomes part of his or her estate, to be administered by his or her Executor. If there is no Executor, then the Next of Kin who is the "major beneficiary" may authorise the opening of the grave for the interment of the deceased. Only the Holder of the Interment Right can authorise an interment into the plot and the placement of any Monumental Works on the plot.

The Interment Right can be transferred to another person while ever the grave is vacant. This is not legally complete until any transfer is registered in Maitland City Council's Cemetery Register. It is necessary to supply relevant information such as a will, statutory declaration, or evidence of identity to transfer the ownership of a plot.

Graves can usually be dug to a depth to accommodate two coffins and four ashes. However, occasionally, due to rock or stability problems not evident prior to commencement of digging the grave, ground conditions may not allow for burial in an allocated plot. In these circumstances an alternate plot will be allocated.

Council does not insure the grave / headstones / or monumental work.

SECTION F - SIGNATURES	
I declare the information I have supplied in this application is true and correct and I have legal authority to make this application.	
Signature:	Date:

PRIVACY AND PERSONAL INFORMATION PROTECTION NOTICE: The collection of this information is a Statutory requirement under the Cemeteries & Crematoria Act 2013 & Public Health Regulation 2012. This document will form part of a public record that Council may use and or make available in accordance with the Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009. A consequence of non-provision may result in burial plot not being allocated. Council will take all reasonable steps to protect the personal information it holds from misuse, unauthorised access and modification. Council will retain your personal information for a period that is an accordance with the State Records General Authority 39 (GA39)

OFFICE USE ONLY (Payment Codes - Reservations GL 30401 BCI / Interment GL 30400 BCI)			
Amount Paid:	\$ (incl GST)	Date:	Receipt No:

