

**ORDINARY MEETING**

**MINUTES**

**11 OCTOBER 2022**

---

**TABLE OF CONTENTS**


---

ITEM	SUBJECT	PAGE NO
<b>1</b>	<b>INVOCATION.....</b>	<b>1</b>
<b>2</b>	<b>ACKNOWLEDGEMENT OF COUNTRY.....</b>	<b>1</b>
<b>3</b>	<b>APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE .....</b>	<b>1</b>
<b>4</b>	<b>DECLARATIONS OF INTEREST .....</b>	<b>2</b>
<b>5</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....</b>	<b>2</b>
<b>6</b>	<b>BUSINESS ARISING FROM MINUTES .....</b>	<b>2</b>
<b>7</b>	<b>WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS.....</b>	<b>2</b>
<b>8</b>	<b>PUBLIC ACCESS .....</b>	<b>3</b>
<b>9</b>	<b>MAYORAL MINUTE.....</b>	<b>3</b>
<b>10</b>	<b>GENERAL MANAGER'S REPORTS .....</b>	<b>3</b>
<b>11</b>	<b>PLANNING AND ENVIRONMENT .....</b>	<b>4</b>
	11.1 UPDATE OF NSW WATER QUALITY OBJECTIVES .....	4
	11.2 APPOINTMENT OF COUNCIL JRPP DELEGATES .....	6
<b>12</b>	<b>CULTURE, COMMUNITY AND RECREATION.....</b>	<b>8</b>
	12.1 SECTION 356 HIGH ACHIEVERS GRANT .....	8
<b>13</b>	<b>INFRASTRUCTURE AND WORKS .....</b>	<b>11</b>
	13.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (SEPTEMBER 2022) & EVENT TRAFFIC AND TRANSPORT MANAGEMENT .....	11
<b>14</b>	<b>STRATEGY, PERFORMANCE AND BUSINESS SYSTEMS .....</b>	<b>13</b>

---

14.1	DISCLOSURE FOR COUNCILLORS AND DESIGNATED PERSONS AS AT 30 JUNE 2022 .....	13
14.2	FINAL COUNCIL MEETING DATE 2022.....	15
14.3	NSW FOOTBALL LEGACY FUND.....	17
<b>15</b>	<b>DIGITAL TRANSFORMATION .....</b>	<b>19</b>
<b>16</b>	<b>WORKPLACE CULTURE AND SAFETY .....</b>	<b>19</b>
<b>17</b>	<b>VIBRANT CITY .....</b>	<b>20</b>
17.1	COUNCIL'S APPROACH TO COMMUNICATION AND ENGAGEMENT .....	20
<b>18</b>	<b>ITEMS FOR INFORMATION.....</b>	<b>22</b>
18.1	CLUBGRANTS ALLOCATIONS 2022.....	22
<b>19</b>	<b>NOTICES OF MOTION/RESCISSION .....</b>	<b>24</b>
<b>20</b>	<b>QUESTIONS WITH NOTICE .....</b>	<b>24</b>
<b>21</b>	<b>URGENT BUSINESS.....</b>	<b>24</b>
<b>22</b>	<b>COMMITTEE OF THE WHOLE .....</b>	<b>26</b>
22.1	REQUEST FOR ROAD CLOSURE AND LAND ACQUISITION - PART PITNACREE ROAD LARGS .....	26
<b>23</b>	<b>COMMITTEE OF THE WHOLE RECOMMENDATIONS .....</b>	<b>29</b>
22.1	REQUEST FOR ROAD CLOSURE AND LAND ACQUISITION - PART PITNACREE ROAD LARGS .....	29
<b>24</b>	<b>CLOSURE.....</b>	<b>30</b>

## **PRESENT**

Cr Robert Aitchison  
Cr Loretta Baker  
Cr Kristy Ferguson  
Cr Stephanie Fisher  
Cr Peter Garnham  
Cr Mitchell Griffin  
Cr Bill Hackney  
Cr Sally Halliday  
Cr Ben Mitchell  
Cr Philip Penfold, Mayor  
Cr Kanchan Ranadive  
Cr Ben Whiting  
Cr Mike Yarrington

## **1 INVOCATION**

Pastor Vicki Cosgrove read the customary prayer at the commencement of the meeting.

## **2 ACKNOWLEDGEMENT OF COUNTRY**

The General Manager read the Acknowledgement of Country.

## **3 APOLOGIES, LEAVE OF ABSENCE AND REMOTE ATTENDANCE**

### COUNCIL RESOLUTION

THAT the remote attendance of Cr B Hackney be accepted.

Moved Mayor P Penfold , Seconded Cr P Garnham

**CARRIED**

For:	Cr R Aitchison	Against:
	Cr L Baker	
	Cr K Ferguson	
	Cr S Fisher	
	Cr P Garnham	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr B Mitchell	
	Mayor P Penfold	
	Cr K Ranadive	
	Cr B Whiting	
	Cr M Yarrington	

#### **4 DECLARATIONS OF INTEREST**

Cr P Garnham declared a less than significant non-pecuniary interest in Item 12.1 – Section 356 High Achievers Grant as one of the recipients is a distant family member.

#### **5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held 27 September 2022 be confirmed.

**Moved Cr S Halliday, Seconded Cr M Griffin**

**CARRIED**

For:	Cr R Aitchison	Against:
	Cr L Baker	
	Cr K Ferguson	
	Cr S Fisher	
	Cr P Garnham	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr B Mitchell	
	Mayor P Penfold	
	Cr K Ranadive	
	Cr B Whiting	
	Cr M Yarrington	

#### **6 BUSINESS ARISING FROM MINUTES**

Nil

#### **7 WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS**

- 7.1 Acceptance of late item:
- 11.2 Appointment of Council JRPP Delegates

**COUNCIL RESOLUTION**

THAT

1. Council accepts the Late Item 11.2 Appointment of Council JRPP Delegates

Moved Cr M Yarrington , Seconded Cr S Halliday

**CARRIED**

**8 PUBLIC ACCESS**

Nil

**9 MAYORAL MINUTE**

Nil

**10 GENERAL MANAGER'S REPORTS**

Nil

## **11 PLANNING AND ENVIRONMENT**

### **11.1 UPDATE OF NSW WATER QUALITY OBJECTIVES**

<b>FILE NO:</b>	<b>55/8</b>
<b>ATTACHMENTS:</b>	<b>1. Council feedback on changes to Water Quality Objectives</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Matthew Prendergast - Group Manager Planning &amp; Environment Catherine Pepper - Manager Environment &amp; Sustainability</b>
<b>AUTHOR:</b>	<b>Deanne Nelson-Pritchard - Coordinator Environmental Strategy &amp; Programs</b>
<b>MAITLAND +10</b>	<b>Outcome 10. To love and look after our great outdoors</b>
<b>COUNCIL OBJECTIVE:</b>	<b>10.3.2 Partner with relevant parties to protect, enhance, maintain and restore river and wetland health and amenity through the development and delivery of a Hunter River Estuary Coastal Management Plan</b>

---

#### **EXECUTIVE SUMMARY**

*The Department of Planning and Environment have undertaken a consultation process for updating the NSW Water Quality Objectives. Feedback is to be provided to the Department through their consultation process and Council seeks further consultation prior to adopting the new criteria.*

#### **OFFICER'S RECOMMENDATION**

##### **THAT**

- 1. Council endorse the feedback on the revised NSW Water Quality Objectives to be sent to the Department of Planning and Environment.**
- 2. The revised NSW Water Quality Objectives be incorporated into relevant Council planning documents, including the Maitland Development Control Plan**

**COUNCIL RESOLUTION**

**THAT**

- 1. Council endorse the feedback on the revised NSW Water Quality Objectives to be sent to the Department of Planning and Environment.**
- 2. The revised NSW Water Quality Objectives be incorporated into relevant Council planning documents, including the Maitland Development Control Plan**

**Moved Cr R Aitchison, Seconded Cr S Halliday**

**CARRIED**

**For:**

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

**Against:**



## 11.2 APPOINTMENT OF COUNCIL JRPP DELEGATES

<b>FILE NO:</b>	<b>35/2 &amp; 35/7</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Matthew Prendergast - Group Manager Planning &amp; Environment</b>
<b>AUTHOR:</b>	<b>Matthew Prendergast - Group Manager Planning &amp; Environment</b>
<b>MAITLAND +10</b>	<b>Outcome 15. To have an effective and efficient Council</b>
<b>COUNCIL OBJECTIVE:</b>	<b>15.3.2 Increase understanding of Council activities through accessible and clear messaging and information</b>

---

### EXECUTIVE SUMMARY

*The Council at its meeting of 10 May 2022 determined its delegates for the Hunter Central Coast Regional Planning Panel. This report provides an update on the delegates.*

### OFFICER'S RECOMMENDATION

#### THAT

1. Council note the information contained within this report

### PROCEEDINGS IN BRIEF

A motion was moved.  
(Mayor P Penfold / Cr B Whiting)

Cr M Griffin moved an amendment

#### THAT

1. Council notes the information contained in the report
2. Council assesses for other suitable potential members within the staff of council and report back to council.

(Moved Cr M Griffin/ Seconded Cr B Mitchell)

For:	Cr R Aitchison	Against:	Cr L Baker
	Cr K Ferguson		Cr S Fisher
	Cr P Garnham		Mayor P Penfold
	Cr M Griffin		Cr B Whiting
	Cr B Hackney		
	Cr S Halliday		
	Cr B Mitchell		
	Cr K Ranadive		
	Cr M Yarrington		

The amendment now becomes the motion.

The motion when put to council was declared carried.

For:	Cr R Aitchison	Against:	Cr L Baker
	Cr K Ferguson		Cr S Fisher
	Cr P Garnham		Mayor P Penfold
	Cr M Griffin		
	Cr B Hackney		
	Cr S Halliday		
	Cr B Mitchell		
	Cr K Ranadive		
	Cr B Whiting		
	Cr M Yarrington		

## COUNCIL RESOLUTION

THAT

1. Council notes the information contained in the report
2. Council assesses for other suitable potential members within the staff of council and report back to council.

**Moved Cr M Griffin, Seconded Cr B Mitchell**

**CARRIED**

---

## 12 CULTURE, COMMUNITY AND RECREATION

### 12.1 SECTION 356 HIGH ACHIEVERS GRANT

<b>FILE NO:</b>	10/5/19
<b>ATTACHMENTS:</b>	Nil
<b>RESPONSIBLE OFFICER:</b>	Judy Jaeger - Group Manager Culture, Community & Recreation Suellen Goyne - Acting Manager Community and Recreation Cordelia Hough - Coordinator Community and Recreation Planning David Baker - Team Leader Community and Recreation Planner
<b>AUTHOR:</b>	Jessica Elliott - Community Development & Programs Officer
<b>MAITLAND +10</b>	Outcome 2. Community and recreation services and facilities
<b>COUNCIL OBJECTIVE:</b>	2.3.2 To identify and deliver relevant and targeted community education projects

---

#### EXECUTIVE SUMMARY

*This report presents to Council a recommendation to endorse the funding of seven (7) applications under Council's Section 356 High Achievers Grant Program, in accordance with Section 356 of the Local Government Act.*

#### OFFICER'S RECOMMENDATION

##### THAT

Council adopts the Maitland Sport and Recreation Advisory Board (MSRAB) endorsement of the following seven (7) applications for funding through the Section 356 High Achievers Grant Program:

- Monty Dixon – National Level Sports - 2022 Australian All Schools Triathlon Championships - \$450.00
- Liam Dixon – National Level Sports - 2022 Australian All Schools Triathlon Championships - \$450.00
- Darla Rose Black – International Level Sports - 2022 Singapore International Youth Cup for Girls - \$750.00

- **Ceanna Frost – International Level Sports - 2023 Singapore International Youth Cup for Girls - \$750.00**
- **Sienna Burgess – National Level Sports - National Softball Championships in Perth September 2022 - \$450.00**
- **Coen Morgan – National Level Sports - Australian Cross Country Championships - \$450.00**
- **Hunter Heath – National Level Sports - 2022 Hockey Australia U13 Championships - \$450.00**

#### **COUNCIL RESOLUTION**

#### **THAT**

**Council adopts the Maitland Sport and Recreation Advisory Board (MSRAB) endorsement of the following seven (7) applications for funding through the Section 356 High Achievers Grant Program:**

- **Monty Dixon – National Level Sports - 2022 Australian All Schools Triathlon Championships - \$450.00**
- **Liam Dixon – National Level Sports - 2022 Australian All Schools Triathlon Championships - \$450.00**
- **Darla Rose Black – International Level Sports - 2022 Singapore International Youth Cup for Girls - \$750.00**
- **Ceanna Frost – International Level Sports - 2023 Singapore International Youth Cup for Girls - \$750.00**
- **Sienna Burgess – National Level Sports - National Softball Championships in Perth September 2022 - \$450.00**
- **Coen Morgan – National Level Sports - Australian Cross Country Championships - \$450.00**
- **Hunter Heath – National Level Sports - 2022 Hockey Australia U13 Championships - \$450.00**

**Moved Cr S Ferguson, Seconded Cr S Halliday**

**CARRIED**

For:

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

Against:

---

## 13 INFRASTRUCTURE AND WORKS

### 13.1 LOCAL TRAFFIC COMMITTEE MEETING MINUTES (SEPTEMBER 2022) & EVENT TRAFFIC AND TRANSPORT MANAGEMENT

<b>FILE NO:</b>	140/5
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. Local Traffic Committee Meeting Minutes - September 2022</li><li>2. Local Traffic Committee Meeting September 2022 Agenda Item 5.1 - Bitter and Twisted - Event Traffic and Transport Management</li><li>3. Local Traffic Committee Meeting September 2022 Agenda Item 5.2 - Morpeth Bridge Bicentenary - Event Traffic Management</li></ol>
<b>RESPONSIBLE OFFICER:</b>	Kevin Stein - Acting Group Manager Infrastructure & Works
<b>AUTHOR:</b>	Chris Pinchen - Operations Manager Transport & Infrastructure Engineering
<b>MAITLAND +10</b>	Outcome 2. To easily get to where we want to go
<b>COUNCIL OBJECTIVE:</b>	2.2.2 Make our roads safer through the timely delivery of road maintenance and safety programs

---

#### EXECUTIVE SUMMARY

*The minutes of Maitland City Council's Local Traffic Committee meeting held Thursday 1 September 2022 are attached for information. At this meeting temporary road closure applications were considered and accepted for two events. Council resolution is required to implement the temporary road closures associated with the management of the events.*

#### OFFICER'S RECOMMENDATION

1. That the Local Traffic Committee meeting minutes of 1 September 2022 be noted.
2. Council approve the traffic management plans and road closures for the following events:
  - a. Bitter and Twisted
  - b. Morpeth Bridge Bicentenary 2022.

Cr Griffin moved the Officers Recommendation with the change in Point 2b to read Morpeth Bicentenary rather than Morpeth Bridge Bicentenary.

**COUNCIL RESOLUTION**

1. That the Local Traffic Committee meeting minutes of 1 September 2022 be noted.
2. Council approve the traffic management plans and road closures for the following events:
  - a. Bitter and Twisted
  - b. Morpeth Bicentenary 2022.

**Moved Cr M Griffin, Seconded Cr B Whiting**

**CARRIED**

**For:**

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

**Against:**

## 14 STRATEGY, PERFORMANCE AND BUSINESS SYSTEMS

### 14.1 DISCLOSURE FOR COUNCILLORS AND DESIGNATED PERSONS AS AT 30 JUNE 2022

FILE NO:	35/7/4
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Leah Flint - Group Manager Strategy Performance and Business Systems
AUTHOR:	Stephen McDonald - Manager Governance and Risk Guy Gray - Senior Governance Officer
MAITLAND +10	Outcome 17. An efficient and effective Council
COUNCIL OBJECTIVE:	17.2.1 To maintain effective and appropriate systems to ensure decision-making is transparent, accessible and accountable

#### EXECUTIVE SUMMARY

*Clause 4.21(a) of the Maitland City Council's Code of Conduct requires all councillors and designated persons to complete and lodge with the General Manager a Disclosure of Interest Return in the designated form as at 30 June of each year.*

#### OFFICER'S RECOMMENDATION

##### THAT

1. Council notes that in accordance with clause 4.21(b) of Maitland City Council's Code of Conduct 2022 'Disclosures of interest in written returns' have been submitted by all the elected councillors and designated persons.

#### COUNCIL RESOLUTION

##### THAT

1. Council notes that in accordance with clause 4.21(b) of Maitland City Council's Code of Conduct 2022 'Disclosures of interest in written returns' have been submitted by all the elected councillors and designated persons.

Moved Cr M Griffin, Seconded Cr M Yarrington

**CARRIED**



For:

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

Against:

## 14.2 FINAL COUNCIL MEETING DATE 2022

<b>FILE NO:</b>	<b>35/7</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Leah Flint - Group Manager Strategy Performance and Business Systems</b>
<b>AUTHOR:</b>	<b>Kate Webber - Executive Support Officer</b>
<b>MAITLAND +10</b>	<b>Outcome 15. To have an effective and efficient Council</b>
<b>COUNCIL OBJECTIVE:</b>	<b>15.1.4 Implement and maintain a contemporary governance, audit and risk framework</b>

---

### EXECUTIVE SUMMARY

*The Local Government Act 1993 stipulates that Councils must meet at least ten (10) times each year, each time in a different month.*

*Maitland City Council, under its Code of Meeting Practice, requires that Council holds two meetings each month, to be held on the second and fourth Tuesdays of the month except for the months of December and January where one meeting is to be held.*

*Clause 2.1 of the Code of Meeting Practice 2022 states that the meeting in December is to be held on the second Tuesday. This may be varied by resolution of the Council.*

*This report recommends a change of date for the December meeting to the first Tuesday of the month, meaning Tuesday 6<sup>th</sup> December 2022 would be the final Ordinary Council meeting of the year. The first meeting of the new year is planned for the fourth Tuesday, being 24<sup>th</sup> January 2023.*

*If there is an emergency that needs to be discussed during this period, Council has the option to call an Extraordinary meeting to determine any issues.*

### OFFICER'S RECOMMENDATION

#### THAT

- 1. That the December Ordinary meeting of Council be held on 6<sup>th</sup> December 2022 and the January Ordinary meeting of Council be held 24<sup>th</sup> January 2023.**

**COUNCIL RESOLUTION**

**THAT**

- 1. That the December Ordinary meeting of Council be held on 6<sup>th</sup> December 2022 and the January Ordinary meeting of Council be held 24<sup>th</sup> January 2023.**

**Moved Mayor P Penfold, Seconded Cr M Yarrington**

**CARRIED**

**For:**

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

**Against:**

### 14.3 NSW FOOTBALL LEGACY FUND

<b>FILE NO:</b>	<b>2558434</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Judy Jaeger - Group Manager Culture, Community &amp; Recreation</b>
<b>AUTHOR:</b>	<b>Kelly Arnott - Manager Corporate Planning and Performance Suellen Goyne - Acting Manager Community and Recreation</b>
<b>MAITLAND +10</b>	<b>Outcome 4. To be healthy and active with access to local services and facilities</b>
<b>COUNCIL OBJECTIVE:</b>	<b>4.3.3 Construct, maintain and manage inclusive sport and recreation facilities across the city</b>

---

#### EXECUTIVE SUMMARY

*The NSW Football Legacy Fund will see up to \$6.21 million invested over two and a half years to support the development of football infrastructure and participation programs as a result of NSW hosting matches for the FIFA Women's World Cup 2023.*

*Council is eligible under the fund, with applications closing on 14 October 2022.*

*After thorough consideration of the guidelines and capacity to manage and deliver projects, it is recommended that Council proceed with lodgement of one (1) application for floodlighting at Lochinvar Sports Complex football fields. The grant amount requested cannot exceed \$150,000 but the balance can be funded through developer contributions.*

#### OFFICER'S RECOMMENDATION

##### THAT

- 1. Council make application to the NSW Government Office of Sport for grant funding of \$150,000 under the NSW Football Legacy Fund**
- 2. Council allocates \$300,000 from the Lochinvar S7.11 Plan to fund the improvements.**
- 3. A further report be provided to Council once the result of the applications is known.**

**COUNCIL RESOLUTION**

**THAT**

- 1. Council make application to the NSW Government Office of Sport for grant funding of \$150,000 under the NSW Football Legacy Fund**
- 2. Council allocates \$300,000 from the Lochinvar S7.11 Plan to fund the improvements.**
- 3. A further report be provided to Council once the result of the applications is known.**

**Moved Cr B Whiting, Seconded Cr B Mitchell**

**CARRIED**

**For:**

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

**Against:**

**15 DIGITAL TRANSFORMATION**

Nil

**16 WORKPLACE CULTURE AND SAFETY**

Nil

## 17 VIBRANT CITY

### 17.1 COUNCIL'S APPROACH TO COMMUNICATION AND ENGAGEMENT

<b>FILE NO:</b>	<b>35/74</b>
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"> <li><b>1. Draft Communication and Engagement Strategy</b></li> <li><b>2. Draft Community Engagement Policy</b></li> </ol>
<b>RESPONSIBLE OFFICER:</b>	<b>Rachel MacLucas - Executive Manager Vibrant City</b>
<b>AUTHOR:</b>	<b>Carolyn Fisher - Strategic Engagement Officer</b> <b>Elizabeth Hill - Coordinator Marketing &amp; Communication</b>
<b>MAITLAND +10</b>	<b>Outcome 14. To have elected Leaders that look out for us</b>
<b>COUNCIL OBJECTIVE:</b>	<b>14.1.1 Increase opportunities for all members of our community to have their say in decision making</b>

---

#### EXECUTIVE SUMMARY

*The purpose of this report is for the consideration and exhibition of a draft Communication and Engagement Strategy (the Strategy), and which includes a revised Community Participation Plan, and Community Engagement Policy. (ATTACHMENT).*

*The Local Government Act 1993 outlines a clear commitment to community participation and consultation in major planning and decision making processes of Council. By listening to the community, respecting their values and providing genuine opportunities for engagement, Council can create a greater sense of community ownership and ultimately, improve the delivery of Council services.*

*This draft Communication and Engagement Strategy creates a blueprint for successful and meaningful communications and engagement, reflecting our organisation's commitment to genuinely involving and engaging with the community it serves. The Strategy will help create a consultative culture, embracing conversations where information is shared and feedback encouraged to nurture a relationship built on transparency and trust.*

#### OFFICER'S RECOMMENDATION

##### THAT

- 1. Council endorse the draft Community Engagement Policy for public exhibition for 28 days**
- 2. Council endorse the draft Communication and Engagement Strategy and Community Participation Plan in accordance with the requirements of the Local Government Act 1993, and the Environmental Planning and Assessment Act 1979.**

**COUNCIL RESOLUTION**

**THAT**

- 1. Council endorse the draft Community Engagement Policy for public exhibition for 28 days**
- 2. Council endorse the draft Communication and Engagement Strategy and Community Participation Plan in accordance with the requirements of the Local Government Act 1993, and the Environmental Planning and Assessment Act 1979.**

**Moved Cr S Fisher, Seconded Cr B Whiting**

**CARRIED**

**For:**

**Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington**

**Against:**



## **18 ITEMS FOR INFORMATION**

### **18.1 CLUBGRANTS ALLOCATIONS 2022**

<b>FILE NO:</b>	<b>29/32</b>
<b>ATTACHMENTS:</b>	<b>Nil</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Judy Jaeger - Group Manager Culture, Community &amp; Recreation Cordelia Hough - Coordinator Community and Recreation Planning David Baker - Team Leader Community and Recreation Planner</b>
<b>AUTHOR:</b>	<b>Jessica Elliott - Community Development &amp; Programs Officer</b>
<b>MAITLAND +10</b>	<b>Outcome 1.To stay friendly, happy and proud as our city grows</b>
<b>COUNCIL OBJECTIVE:</b>	<b>Make our neighbourhoods great with space, activities and programs that connect us</b>

---

### **EXECUTIVE SUMMARY**

*The purpose of this report is to advise Council of the applications that were successful in receiving ClubGRANTS funding in the 2022 round.*

### **OFFICER'S RECOMMENDATION**

**THAT the information contained in this Report be noted.**

### **COUNCIL RESOLUTION**

**THAT the information contained in this Report be noted.**

**Moved Cr S Halliday, Seconded Cr B Whiting**

**CARRIED**

For:

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

Against:

**19 NOTICES OF MOTION/RESCISSION**

Nil

**20 QUESTIONS WITH NOTICE**

Nil

**21 URGENT BUSINESS**

Nil

Council moved into Committee of the Whole at 6.09 pm.

Moved Cr B Whiting, Seconded Cr M Griffin

CARRIED

<b>For:</b>	Cr R Aitchison Cr L Baker Cr K Ferguson Cr S Fisher Cr P Garnham Cr M Griffin Cr B Hackney Cr S Halliday Cr B Mitchell Mayor P Penfold Cr K Ranadive Cr B Whiting Cr M Yarrington	<b>Against:</b>
-------------	---	-----------------

Council moved into Closed Session of the Committee of the Whole for the reasons specified in the Agenda, and closed the meeting to the public at 6.10 pm.

Moved Cr B Whiting, Seconded Cr M Griffin

CARRIED

**For:**

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

**Against:**

## **22 COMMITTEE OF THE WHOLE**

### **22.1 REQUEST FOR ROAD CLOSURE AND LAND ACQUISITION - PART PITNACREE ROAD LARGS**

<b>FILE NO:</b>	<b>STR611</b>
<b>ATTACHMENTS:</b>	<b>1. Locality Plan</b>
<b>RESPONSIBLE OFFICER:</b>	<b>Leah Flint - Group Manager Strategy Performance and Business Systems Stephen McDonald - Manager Governance and Risk Michael Rathborne - Senior Property Advisor</b>
<b>AUTHOR:</b>	<b>Melissa Allen - Property Officer</b>
<b>MAITLAND +10</b>	<b>Outcome 4. Well-planned and integrated infrastructure</b>
<b>COUNCIL OBJECTIVE:</b>	<b>12.4.2 To improve accessibility to employment areas and economic centres</b>

*THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

---

#### **EXECUTIVE SUMMARY**

*Council has received a request to consider the closure of a section of Pitnacree Road Largs for the proposed acquisition by the adjoining property owners. This report provides the details of the road closure area, the internal consultation undertaken and the legislative requirements from Council.*

#### **OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION**

*THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:*

*(c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.*

**COUNCIL RESOLUTION****THAT**

- 1. Council proceed with the process to close the Public Road segment of part of Pitnacree Road, Largs;**
- 2. The General Manager be authorised to execute any documentation relevant to effect the closure of the road and disposal of the land comprising part of Pitnacree Road Largs being approximately 2879.4sqm in area adjacent to Lot 48 of DP 1124043;**
- 3. Upon closure of the road, the land be classified as operational land;**
- 4. Council resolve to dispose of the land comprising the former road identified in this report;**
- 5. The General Manager be authorised to finalise negotiations of the disposal of the land comprising the former road to the adjoining property owners, for not less than the value determined by a registered valuer; and**
- 6. The applicant, pay all reasonable costs which are necessary to close the road and acquire the land comprising the former road.**

**Moved Cr B Whiting, Seconded Cr M Griffin**

**CARRIED**

<b>For:</b>	<b>Cr R Aitchison</b>	<b>Against:</b>
	<b>Cr L Baker</b>	
	<b>Cr K Ferguson</b>	
	<b>Cr S Fisher</b>	
	<b>Cr P Garnham</b>	
	<b>Cr M Griffin</b>	
	<b>Cr B Hackney</b>	
	<b>Cr S Halliday</b>	
	<b>Cr B Mitchell</b>	
	<b>Mayor P Penfold</b>	
	<b>Cr K Ranadive</b>	
	<b>Cr B Whiting</b>	
	<b>Cr M Yarrington</b>	

Council resumed into Ordinary Council at 6.13 pm.

Moved Cr B Whiting, Seconded Cr M Griffin

CARRIED

**For:**

Cr R Aitchison  
Cr L Baker  
Cr K Ferguson  
Cr S Fisher  
Cr P Garnham  
Cr M Griffin  
Cr B Hackney  
Cr S Halliday  
Cr B Mitchell  
Mayor P Penfold  
Cr K Ranadive  
Cr B Whiting  
Cr M Yarrington

**Against:**

## **23 COMMITTEE OF THE WHOLE RECOMMENDATIONS**

The General Manager read the Recommendation from the Committee of the Whole/Closed Session as follows:

### **22.1 REQUEST FOR ROAD CLOSURE AND LAND ACQUISITION - PART PITNACREE ROAD LARGS**

THAT

1. Council proceed with the process to close the Public Road segment of part of Pitnacree Road, Largs;
2. The General Manager be authorised to execute any documentation relevant to effect the closure of the road and disposal of the land comprising part of Pitnacree Road Largs being approximately 2879.4sqm in area adjacent to Lot 48 of DP 1124043;
3. Upon closure of the road, the land be classified as operational land;
4. Council resolve to dispose of the land comprising the former road identified in this report;
5. The General Manager be authorised to finalise negotiations of the disposal of the land comprising the former road to the adjoining property owners, for not less than the value determined by a registered valuer; and
6. The applicant, pay all reasonable costs which are necessary to close the road and acquire the land comprising the former road.



Council resolved that the recommendations of the Closed Session of the Committee of the Whole be adopted.

Moved Cr M Griffin, Seconded Cr P Garnham

CARRIED

<b>For:</b>	<p>Cr R Aitchison Cr L Baker Cr K Ferguson Cr S Fisher Cr P Garnham Cr M Griffin Cr B Hackney Cr S Halliday Cr B Mitchell Mayor P Penfold Cr K Ranadive Cr B Whiting Cr M Yarrington</p>	<b>Against:</b>
-------------	--	-----------------

## **24 CLOSURE**

**The meeting was declared closed at 6.14 pm.**

.....  
**Chairperson**