



ABORIGINAL REFERENCE GROUP APPLICATION FORM

Thank you for your interest in representation on the Aboriginal Reference Group.

The draft responsibilities of the Aboriginal Reference Group are to:

- Provide input into planning, development and implementation of Council policies, strategies, action plans and projects relating to (or impacting on) Aboriginal culture, community and heritage, and deliver actions as appropriate
- Maintain the role as the primary stakeholder representing the local Aboriginal community, and a conduit between Council and the broader Aboriginal community
- Provide information and specialist advice in relation to areas of interest and expertise.

The group will comprise of:

- Up to two Councillors of Maitland City Council
- Up to 5 - 7 individual and stakeholder representatives
- Two Council Officers.

If you would like any support to complete this form, please contact April Phillips, Community Planner on 0249349 835, 0428 217 061 or april.phillips@maitland.nsw.gov.au Applications will be accepted in multiple formats including but not limited to:

- Written (electronic or handwritten)
- Video
- Audio.

Membership of Council committees, subcommittees and working parties are voluntary and members will not receive payment for their participation.

APPLICATION

SELECTION CRITERIA

- Aboriginality
- Current involvement in and knowledge of the local Aboriginal community and cultural heritage
- Have strong community networks and linkages in the local Aboriginal community
- Demonstrated ability to be constructive and objective
- Have a willingness to make active contribution to discussion
- Have capacity to commit to the Aboriginal Reference Group for the required duration
- Reside (individual representatives) or work (stakeholder representatives) in the Maitland Local

ADDRESSING THE SELECTION CRITERIA IN YOUR APPLICATION

- Please list each relevant selection criteria as a separate heading within your application
- Under each heading address how you meet the criteria by giving examples.

SELECTION PROCESS

- Applications will be reviewed by the assessment panel, on merit according to the selection criteria
- Successful and unsuccessful applicants will be advised in writing of the outcome at the soonest convenience following assessment.

HOW TO SUBMIT YOUR APPLICATION

Please submit your completed application online or email to communityteam@maitland.nsw.gov.au titled 'Aboriginal Reference Group Application' or mail to, Attention to: April Phillips, PO Box 220, Maitland NSW 2320 by close of business Monday 7 January 2019.

Please phone April Phillips, Community Planner on 0249349 835 or 0428 217 061 to make arrangements if you wish to hand deliver your application. Delivery needs to occur by the close date.

There are two types of representatives of the Aboriginal Reference Group. Please select one which applies to you as per the definitions below:

- Individual Representative: Participates as an individual only, meaning that they do not represent a specific Aboriginal organisation or entity.
- Stakeholder Representative: Represents a Maitland based Aboriginal organisation or entity, and participates on behalf of this organisation or entity.

Please ensure you have included;

- A completed copy of the personal information and consent form on pages three and four of this document (which ever of the two applies to you)
- A written document, video or audio file addressing each of the selection criteria with examples.

CLOSING DATE

Applications are required to be submitted by close of business Monday 7 January 2018.



INDIVIDUAL REPRESENTATIVE

Description: Participates as an individual only, meaning that they do not represent a specific Aboriginal organisation or entity.

Name: _____

Do you have any access requirements in order to participate in meetings?

Yes. I require _____

No

Postal Address: _____

Phone: _____

Mobile: _____

Email: _____

What is your preferred contact method: _____

I declare the information contained in my application is true and correct

Applicant's signature: _____ Date: _____

Guardian consent required if member is under 18

I, _____ am the legal guardian of the above named person. I consent to the above named person becoming a member of the above named group.

Guardians signature: _____ Date: _____

Contact phone: _____

Maitland City Council is committed to the Principles of the Privacy and Personal Information Protection Act 1998 (NSW):

- Council will only collect personal information reasonably necessary for a lawful purpose directly related to a function or activity of the Council
- That information is used for a lawful purpose and is kept for no longer than required
- Council will not disclose personal information unless disclosure is necessary to prevent or lessen a serious or imminent threat to the life of the individual concerned or another person
- For more assistance in understanding the process associated with the Privacy and Information Protection Act 1998 (NSW), please contact 4934 9700.



STAKEHOLDER REPRESENTATIVE

Description: Represents a Maitland based Aboriginal organisation or entity, and participates on behalf of this organisation or entity.

Please submit one application per organisation only.

Contact Name:

Organisation Name:

Do you or the representatives who would attend meetings have any access requirements in order to participate in meetings?

Yes. I/We require _____

No

Postal Address: _____

Phone: _____

Mobile: _____

Email: _____

What is your preferred contact method: _____

I declare the information contained in my application is true and correct

Applicant's signature: _____ Date: _____

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