

Maitland City Council is committed to providing assistance to ratepayers that are having difficulties paying their quarterly rates instalments in full by the due date, by providing the option to pay by periodic instalments either weekly, fortnightly or monthly.

Assessment number:	
Property address:	
Current postal address: (if different to above)	
Email:	
Phone:	
Owners name/s:	
Repayment amount:	
Frequency:	<input type="checkbox"/> Weekly <input type="checkbox"/> Fortnightly <input type="checkbox"/> Monthly
Start date:	
<input type="checkbox"/> Arrears amount only (future instalments to be paid in full as they fall due)	
<input type="checkbox"/> Rates balance for the current financial year	
Reason for submitting a rates repayment plan application:	

IMPORTANT INFORMATION:

- This Rates Repayment Plan Application is a **proposal only**. Once Council has reviewed your application, you will be notified via return email if it has been accepted or refused
- This application applies only to the property listed above. Multiple properties will require individual applications
- Where possible, your proposal should ensure that your rates are paid in full within the current financial year and any accepted application will expire at the end of the current financial year
- Interest will continue to accrue on any overdue amount as per the Local Government Act
- Failure to comply with this arrangement will result in the arrangement being cancelled and may be returned to Council's Debt Recovery without any further notice to you
- Maitland City Council offers all ratepayers the option of making payments via direct debit from your bank account or credit card. Should you wish to activate this option, please complete a [direct debit application form](#)

LODGEMENT VIA

Post	Maitland City Council, PO Box 220, Maitland NSW 2320
Email	debtrecovery@maitland.nsw.gov.au
In person	Council's Administration Building, 285 – 287 High Street, Maitland

PROTECTING YOUR PRIVACY

Maitland City Council is committed to protecting your privacy. We take all reasonable steps to comply with relevant legislation and Maitland City Council's Privacy Management Plan.

Purpose: Maitland City Council will use this information to determine if it can assist you in paying your rates and charges. You are declaring that this information is true and correct at the time of completing this form.

Intended recipients: Selected officers within Maitland City Council's Finance & Risk team and management. This team is part of the Strategy, Performance and Business Systems group.

Supply: The supply of this information is voluntary.

Consequence of Non Provision: Maitland City Council will be unable to validate your identity and may be unable to determine if it can assist you in making special arrangements to pay your rates and charges.

Storage and security: Your information will be stored in the electronic database and will only be available to selected officers in the Finance & Risk team and Executive Management within Maitland City Council.

Access: Your information can be checked for accuracy by calling Maitland City Council on 02 4934 9700.