

ORDINARY MEETING

MINUTES

22 MAY 2018

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	INVOCATION	1
2	ACKNOWLEDGEMENT OF COUNTRY.....	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	DECLARATIONS OF INTEREST	1
5	CONFIRMATION OF MINUTES OF PREVIOUS MEETING	1
6	BUSINESS ARISING FROM MINUTES.....	1
7	MAYORAL MINUTE	2
8	WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS	2
9	PUBLIC ACCESS	2
10	OFFICERS REPORTS	3
10.1	CERTIFICATION OF THE HUNTER ESTUARY COASTAL ZONE MANAGEMENT PLAN.....	3
10.2	MAITLAND RIVER RUN 2018 - TRAFFIC MANAGEMENT.....	4
10.3	LEASE OF PART ROAD RESERVE AT 190-192 HIGH STREET MAITLAND.....	6
10.4	DELEGATIONS OF AUTHORITY.....	7
10.5	DRAFT DELIVERY PROGRAM 2018-2021 AND OPERATIONAL PLAN 2018/19.....	8
11	POLICY AND FINANCE COMMITTEE.....	12
11.1	ASSET MANAGEMENT POLICY REVIEW	12
11.2	COUNCILLOR EXPENSES AND FACILITIES POLICY	14
11.3	STATEMENT OF INVESTMENTS AS AT 30 APRIL 2018.....	17
11.4	QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2018.....	18
12	ITEMS FOR INFORMATION.....	21
12.1	NRL TRIAL MATCH	21

12	NOTICES OF MOTION/RESCISSION	22
	13.1 TRIAL MATCH AT NO 1 SPORTS GROUND	22
13	QUESTIONS WITH NOTICE	24
14	URGENT BUSINESS.....	24
15	COMMITTEE OF THE WHOLE	25
	16.1 CONSIDERATION OF TENDERS - RECEIVAL AND DISPOSAL OF MIXED DOMESTIC WASTE	25
16	COMMITTEE OF THE WHOLE RECOMMENDATIONS	27
17	CLOSURE	27

PRESENT

Cr Robert Aitchison
Cr Loretta Baker, Mayor
Cr Donald Ferris
Cr Peter Garnham
Cr Mitchell Griffin
Cr Sally Halliday
Cr Henry Meskauskas
Cr Ben Mitchell
Cr Nicole Penfold
Cr Philip Penfold
Cr Kanchan Ranadive
Cr Mike Yarrington

1 INVOCATION

Pastor Michael Lott read the customary prayer at the commencement of the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

Cr Ranadive read the Acknowledgement of Country.

3 APOLOGIES AND LEAVE OF ABSENCE

COUNCIL RESOLUTION

A leave of absence was granted at the meeting of 8 May 2018 for Cr Whiting for 22 May 2018 and 12 June 2018.

4 DECLARATIONS OF INTEREST

Nil.

5 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held 8 May 2018 be confirmed.

Moved Cr M Griffin, Seconded Cr D Ferris

CARRIED

6 BUSINESS ARISING FROM MINUTES

Nil.

7 MAYORAL MINUTE

Nil.

8 WITHDRAWAL OF ITEMS AND ACCEPTANCE OF LATE ITEMS OF BUSINESS

Nil.

9 PUBLIC ACCESS

Nil.

10 OFFICERS REPORTS

10.1 CERTIFICATION OF THE HUNTER ESTUARY COASTAL ZONE MANAGEMENT PLAN

FILE NO:	55/8
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Bernie Mortomore - Group Manager Planning, Environment & Lifestyle David Simm - Manager Development & Environment
AUTHOR:	Deanne Nelson-Pritchard - Coordinator Environmental Strategy & Programs
MAITLAND +10	Outcome 9. Our local rivers and floodplains
COUNCIL OBJECTIVE:	9.3.1 To contribute to the reestablishment of native vegetation on river banks and plains

EXECUTIVE SUMMARY

The Hunter Estuary Coastal Zone Management Plan has been recommended for certification by the Minister for Environment under the Coastal Protection Act 1979 under transitional arrangements in the new Coastal Management Act 2016. To complete the certification process, Council is required to publish the plan in the NSW Government Gazette.

OFFICER'S RECOMMENDATION

THAT

1. Council endorse publishing the Hunter Estuary Coastal Zone Management Plan in the NSW Government Gazette to complete the certification process

COUNCIL RESOLUTION

THAT

1. Council endorse publishing the Hunter Estuary Coastal Zone Management Plan in the NSW Government Gazette to complete the certification process

Moved Cr D Ferris, Seconded Cr B Mitchell

CARRIED

10.2 MAITLAND RIVER RUN 2018 - TRAFFIC MANAGEMENT

FILE NO:	140/50
ATTACHMENTS:	1. TCP River Run 2018
RESPONSIBLE OFFICER:	Chris James - Group Manager Infrastructure & Works Kevin Stein - Manager Engineering & Design
AUTHOR:	Kenneth Splatt - Traffic Officer
MAITLAND +10	Outcome 3. Iconic events and local festivals
COUNCIL OBJECTIVE:	3.3.1 To seek and support major sporting and cultural events appropriate to the capacity of venues across the city

EXECUTIVE SUMMARY

Council has received a request for the temporary road closures associated with The Maitland River Run Plus Half Marathon 2018 to be held on Sunday 3 June 2018. The event is a recreational running event consisting of a four kilometre running course plus a half marathon course in the centre of Maitland (High Street including 'The Levee'), riverbank pathway, and Maitland Park.

The Local Traffic Committee supports temporary road closures within the Maitland CBD for the event.

A Traffic Management Plan has been prepared which details the traffic control requirements and changes to public transport stops associated with the event. Public transport operators have been notified of the event, and services will be adjusted accordingly.

The event was held successfully last year and the organiser has indicated that the same level of participation is expected this year.

OFFICER'S RECOMMENDATION

THAT

- 1. The following temporary road closures within the Maitland CBD be approved to operate from 5.00am to 1.30pm on Sunday 3 June 2018 during the Maitland River Run Plus Half Marathon event:**
 - High Street - northern side from St Andrews Street to Church Street
 - High Street - from Church Street to Cathedral Street
 - Cathedral Street - full length
 - Stillsbury Lane - full length.

2. Temporary bus zones be installed on:
 - Ken Tubman Drive – eastern side just north of Caltex Service Station
 - Ken Tubman Drive – eastern side just south of the High Street roundabout
 - Ken Tubman Drive – opposite Pender Place.
3. The installation of the road closure devices and signs to affect the proposed road closures be approved.

COUNCIL RESOLUTION

THAT

1. The following temporary road closures within the Maitland CBD be approved to operate from 5.00am to 1.30pm on Sunday 3 June 2018 during the Maitland River Run Plus Half Marathon event:
 - High Street – northern side from St Andrews Street to Church Street
 - High Street – from Church Street to Cathedral Street
 - Cathedral Street – full length
 - Stillsbury Lane – full length.
2. Temporary bus zones be installed on:
 - Ken Tubman Drive – eastern side just north of Caltex Service Station
 - Ken Tubman Drive – eastern side just south of the High Street roundabout
 - Ken Tubman Drive – opposite Pender Place.
3. The installation of the road closure devices and signs to affect the proposed road closures be approved.

Moved Cr H Meskauskas, Seconded Cr S Halliday

CARRIED

10.3 LEASE OF PART ROAD RESERVE AT 190-192 HIGH STREET MAITLAND

FILE NO:	45619
ATTACHMENTS:	1. Lease Area
RESPONSIBLE OFFICER:	David Evans - General Manager
AUTHOR:	Elisabeth Brown - Property Specialist
MAITLAND +10	Outcome 18. An efficient and effective Council
COUNCIL OBJECTIVE:	18.2.1 To maintain effective and appropriate systems to ensure decision-making is transparent, accessible and accountable

EXECUTIVE SUMMARY

Part of the road reserve at 190-192 High Street has been leased since 2008 under the Roads Act 1993. The current occupants of 190 High Street, CarsPlus, have requested a further lease for this part of the road reserve. This report proposes that a five year lease be authorised in accordance with the requirements of the Roads Act 1993.

OFFICER'S RECOMMENDATION

THAT

1. Council consent to a five year lease under S157 Roads Act 1993 to Carsplus Australia Pty Ltd, for the period 1 May 2018 to 30 April 2023, of that part of the road reserve in front of 190-192 High Street as shown in the attached locality plan, for the purpose of hard stand vehicle parking.
2. The General Manager be authorised to negotiate lease terms, complete lease documentation and affix the Common Seal of Council as required.

COUNCIL RESOLUTION

THAT

1. Council consent to a five year lease under S157 Roads Act 1993 to Carsplus Australia Pty Ltd, for the period 1 May 2018 to 30 April 2023, of that part of the road reserve in front of 190-192 High Street as shown in the attached locality plan, for the purpose of hard stand vehicle parking.
2. The General Manager be authorised to negotiate lease terms, complete lease documentation and affix the Common Seal of Council as required.

Moved Cr P Garnham, Seconded Cr M Griffin

CARRIED

10.4 DELEGATIONS OF AUTHORITY

File No:	40/1
Attachments:	1. Draft Delegations of Authority 2018 2. Delegations of Authority 2013
Responsible Officer:	David Evans - General Manager
Author:	David Evans - General Manager
Maitland 2021	Outcome 18. An efficient and effective Council
Council Objective:	18.2.1 To maintain effective and appropriate systems to ensure decision-making is transparent, accessible and accountable

EXECUTIVE SUMMARY

In accordance with Section 380 of the NSW Local Government Act 1993 Council is required to complete a review of its delegations within the first 12 months of each term of office.

This review has been completed and the reviewed Delegations of Authority is presented for consideration and adoption by Council.

OFFICER'S RECOMMENDATION

THAT

1. Council rescind the previous delegations of authority to the Mayor, Deputy Mayor and the General Manager (Attachment 2).
2. Pursuant to Section 377 of the *NSW Local Government Act 1993*, Council delegate the authorities contained in Attachment 1.

PROCEEDINGS IN BRIEF

A motion was moved.

(Cr M Griffin / Cr S Halliday)

THAT

This item be deferred to a future meeting to allow a briefing on this matter.

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION

THAT

1. This item be deferred to a future meeting to allow a briefing on this matter.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

10.5 DRAFT DELIVERY PROGRAM 2018-2021 AND OPERATIONAL PLAN 2018/19

FILE NO:	35/33/18/8
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	David Evans - General Manager
AUTHOR:	David Evans - General Manager
MAITLAND +10	Outcome 18. An efficient and effective Council
COUNCIL OBJECTIVE:	18.1.1 To see Council's integrated planning and reporting recognised by the community, Council and the NSW State Government

EXECUTIVE SUMMARY

Council's draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 are currently on exhibition to facilitate community comment and response to the draft documents prior to their finalisation and adoption by Council. In placing the documents on exhibition, Council identified a number of matters to be the subject of a further Council briefing/workshop during the formal exhibition period, and considered for inclusion or otherwise in the adoption of the final Delivery Program on the basis of information provided at the briefing.

The briefing was held on Tuesday, 15 May 2018. This report provides a summary of the information provided at the briefing and the implications of any changes to the draft Delivery Program and Operational Plan currently on public exhibition in order to assist and guide the Council's decision-making and to maintain the integrity of the public notification requirement in relation to the Council's adoption of its Delivery Program and Operational Plan.

OFFICER'S RECOMMENDATION

THAT

1. Council note and endorse the actions to follow from the briefing outcomes in relation to items:
 - 2(a) Skate facility element renewal
 - 2(b) Banks Street sandstone kerb and gutter Lawes to Day Streets
 - 2(c) Resealing of Eurimbla and Farnsworth Streets Thornton east of Railway Street
 - 2(d) Median Strip in Woodberry Road south of roundabout at Raymond Terrace Road
 - 2(e) Reseal of bitumen footpath to Highway pedestrian bridge Metford

- 2(f) New England Highway median strip maintenance as presented in this report; and**
- 2. In relation to item 2(g) Marketing and Communications positions, the proposed positions of Events Officer, Place Activation Officer and City Economy Officer, and the specific actions relating to these positions as identified in this report remain as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited; and**
- 3. In relation to item 2(h) Maitland Regional Art Gallery (MRAG) Expenditure, the expenditure allocation remains as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited.**

PROCEEDINGS IN BRIEF

A motion was moved.

(Cr P Penfold / Cr S Halliday)

THAT

1. Council note the report on the briefing as provided, and advise its intention to endorse the following actions in relation to the report, subject to submissions, upon adopting the Delivery Program 2018-2021 and Operational Plan 2018/19:
- 2(a) Skate facility element renewal, as recommended;
 - 2(b) Banks Street sandstone kerb and gutter Lawes to Day Streets, as recommended;
 - 2(c) Resealing of Eurimbla and Farnsworth Streets Thornton east of Railway Street, as recommended;
 - 2(d) Median Strip in Woodberry Road south of roundabout at Raymond Terrace Road, as recommended;
 - 2(e) Reseal of bitumen footpath to Highway pedestrian bridge Metford, as recommended;
 - 2(f) New England Highway median strip maintenance, as recommended with council assisting RMS with suitable council resources to lift condition notably;
 - 2(g) Marketing and Communications positions - only the proposed positions of Events Officer and City Economy Officer, and the specific actions relating to these positions as identified in this report, remain as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited. Officers to consider which actions for the proposed new place activation officer position can be retained within existing staffing; and
 - 2(h) Maitland Regional Art Gallery (MRAG) Expenditure - the expenditure allocation be frozen for the term of the Delivery Program 2018-2021 at 2017/18 levels.

An amendment was moved that the Officer's Recommendation be adopted:

(Cr H Meskauskas / Cr R Aitchison)

THAT

1. Council note and endorse the actions to follow from the briefing outcomes in relation to items:
 - 2(a) Skate facility element renewal
 - 2(b) Banks Street sandstone kerb and gutter Lawes to Day Streets
 - 2(c) Resealing of Eurimbla and Farnsworth Streets Thornton east of Railway Street
 - 2(d) Median Strip in Woodberry Road south of roundabout at Raymond Terrace Road
 - 2(e) Reseal of bitumen footpath to Highway pedestrian bridge Metford
 - 2(f) New England Highway median strip maintenance as presented in this report; and
2. In relation to item 2(g) Marketing and Communications positions, the proposed positions of Events Officer, Place Activation Officer and City Economy Officer, and the specific actions relating to these positions as identified in this report remain as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited; and
3. In relation to item 2(h) Maitland Regional Art Gallery (MRAG) Expenditure, the expenditure allocation remains as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited.

Cr P Penfold moved a point of order. The Mayor directed that Cr D Ferris address councillors by their title and to address the Chair.

The amendment when put to the meeting was declared carried and on becoming the motion was also declared carried.

COUNCIL RESOLUTION

THAT

1. **Council note and endorse the actions to follow from the briefing outcomes in relation to items:**
 - 2(a) **Skate facility element renewal**
 - 2(b) **Banks Street sandstone kerb and gutter Lawes to Day Streets**
 - 2(c) **Resealing of Eurimbla and Farnsworth Streets Thornton east of Railway**

Street

- 2(d) Median Strip in Woodberry Road south of roundabout at Raymond Terrace Road**
- 2(e) Reseal of bitumen footpath to Highway pedestrian bridge Metford**
- 2(f) New England Highway median strip maintenance as presented in this report; and**
- 2. In relation to item 2(g) Marketing and Communications positions, the proposed positions of Events Officer, Place Activation Officer and City Economy Officer, and the specific actions relating to these positions as identified in this report remain as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited; and**
- 3. In relation to item 2(h) Maitland Regional Art Gallery (MRAG) Expenditure, the expenditure allocation remains as proposed in the draft Delivery Program 2018-2021 and draft Operational Plan 2018/19 as currently exhibited.**

Moved Cr H Meskauskas, Seconded Cr R Aitchison

CARRIED

Cr P Penfold called for a division.

The division resulted in 6 for and 6 against, as follows:

For:	Cr R Aitchison	Against:	Cr P Garnham
	Cr L Baker		Cr M Griffin
	Cr D Ferris		Cr S Halliday
	Cr H Meskauskas		Cr N Penfold
	Cr B Mitchell		Cr P Penfold
	Cr K Ranadive		Cr M Yarrington

The Mayor used her casting vote to carry the motion.

Council moved into Policy & Finance Committee at 6.14 pm

Moved: Cr M Griffin, Seconded: Cr D Ferris

CARRIED

11 POLICY AND FINANCE COMMITTEE

11.1 ASSET MANAGEMENT POLICY REVIEW

FILE NO:	12/1
ATTACHMENTS:	1. Draft Asset Management Policy 2018 2. Adopted Asset Management Policy 2014
RESPONSIBLE OFFICER:	Chris James - Group Manager Infrastructure & Works Graeme Matthews - Manager Projects & Services
AUTHOR:	Chris McGrath - Principal Asset Engineer
MAITLAND +10	Outcome 4. Well-planned and integrated infrastructure
COUNCIL OBJECTIVE:	4.3.1 To complete the alignment of Council's infrastructure planning with its community, corporate, land use, asset and environmental strategies

EXECUTIVE SUMMARY

Council's Asset Management Strategy is a key component of the Integrated Planning and Reporting requirements, in particular the Resourcing Strategy, as set out in the NSW Local Government Act 1993. The Asset Management Strategy must include a Council endorsed Asset Management Policy.

Councils 'Asset Management Policy', last adopted 11 February 2014, has been reviewed. The Draft 'Asset Management Policy' 2018 (Version 3) will ensure that Council maintains the broad framework and direction for undertaking Council's asset management planning and implementation.

OFFICER'S RECOMMENDATION

THAT

- 1. Council rescind Version 2 of the Asset Management Policy adopted on 11 February 2011.**
- 2. Council adopt Version 3 of the Asset Management Policy attached.**

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

- 1. Council rescind Version 2 of the Asset Management Policy adopted on 11 February 2011.**
- 2. Council adopt Version 3 of the Asset Management Policy attached.**

Moved Cr P Garnham, Seconded Cr N Penfold

CARRIED

11.2 COUNCILLOR EXPENSES AND FACILITIES POLICY

FILE NO:	35/7
ATTACHMENTS:	<ol style="list-style-type: none"> Draft Councillor Expenses and Facilities Policy 2018 Payment of Expenses and Provision of Facilities 2015
RESPONSIBLE OFFICER:	Leah Flint - Group Manager Strategy Performance and Business Systems
AUTHOR:	Jon Dundas - Manager Business Systems Property & Governance
MAITLAND +10	Outcome 18. An efficient and effective Council
COUNCIL OBJECTIVE:	18.2.1 To maintain effective and appropriate systems to ensure decision-making is transparent, accessible and accountable

EXECUTIVE SUMMARY

In accordance with the requirements of the NSW Local Government Act 1993, Council is required to adopt a policy within the first twelve (12) months of each term of council in relation to the payment of expense and provision of facilities to the Mayor, Deputy Mayor and Councillors. A review has been undertaken of the existing policy which was last adopted on 27 October 2015 and includes recommended changes from the Office of Local Government's Circular 17-17 'Councillor Expenses and Facilities Policy - Better Practice Template.

OFFICER'S RECOMMENDATION

THAT

- The Draft Councillor Expenses and Facilities Policy be placed on public exhibition for a period of twenty eight (28) days.**
- A further report be presented to Council at the conclusion of the public exhibition period.**

PROCEEDINGS IN BRIEF

A motion was moved.

(Cr M Griffin / Cr S Halliday)

THAT

- The draft Councillor Expenses and Facilities Policy be placed on public exhibition for 28 days as per the officers recommendation with the following amendments:

- 1a Item 6.22 provision professional development to remain at \$4,750.00 per annum for councillors and \$7,750.00 per annum for the Mayor;
 - 1b Item 6.4 contribution towards corporate wardrobe remain at \$385 per annum for councillors and \$495 for Mayor;
 - 1c Item 6.41 neck ties and scarves to be removed from the policy;
 - 1d Item 9.6 be amended for council to provide administrative facilities through the Office of the General Manager for councillors to assist them with their duties including postage of correspondence and printing of documents;
- 2 A further report be presented to council at the conclusion of the public exhibition period, at which time council will also consider the amendment:
- 2a Item 9.4 be amended to include the provision of either paper or electronic councillor letterhead templates to be made available to councillors for the use of correspondence when carrying out civic duties and replying to citizens; and
 - 2b Item 6.31 be replaced with provision of \$150 monthly per councillor and \$200 for Mayor, for telecommunication bundles which may include a combination of line rental, internet, telephone calls or mobile phone;
3. A detailed report on the provision of expenses and facilities to councillors during financial year 2017/18 be tables at an ordinary council meeting during July 2018. These reports will include expenditure by individual councillor and as a total for all councillors.

The motion when put to the meeting was declared carried.

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

- 1. The draft Councillor Expenses and Facilities Policy be placed on public exhibition for 28 days as per the officers recommendation with the following amendments:**
 - 1a Item 6.22 provision professional development to remain at \$4,750.00 per annum for councillors and \$7,750.00 per annum for the Mayor;**
 - 1b Item 6.4 contribution towards corporate wardrobe remain at \$385 per annum for councillors and \$495 for Mayor;**
 - 1c Item 6.41 neck ties and scarves to be removed from the policy;**
 - 1d Item 9.6 be amended for council to provide administrative facilities through the Office of the General Manager for councillors to assist them with their duties including postage of correspondence and printing of documents;**

- 2 A further report be presented to council at the conclusion of the public exhibition period, at which time council will also consider the amendment:**
 - 2a Item 9.4 be amended to include the provision of either paper or electronic councillor letterhead templates to be made available to councillors for the use of correspondence when carrying out civic duties and replying to citizens; and**
 - 2b Item 6.31 be replaced with provision of \$150 monthly per councillor and \$200 for Mayor, for telecommunication bundles which may include a combination of line rental, internet, telephone calls or mobile phone;**
- 3. A detailed report on the provision of expenses and facilities to councillors during financial year 2017/18 be tables at an ordinary council meeting during July 2018. These reports will include expenditure by individual councillor and as a total for all councillors.**

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

11.3 STATEMENT OF INVESTMENTS AS AT 30 APRIL 2018

FILE NO:	82/2
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Leah Flint - Group Manager Strategy Performance and Business Systems
AUTHOR:	Mark Ackland - Compliance Accountant
MAITLAND +10	Outcome 19. A sustainable Council for a sustainable City
COUNCIL OBJECTIVE:	19.1.1 To ensure the principles of sustainability underpin Council's financial, economic, social and environmental decision-making

EXECUTIVE SUMMARY

Clause 212 of the Local Government (General) Regulation 2005 requires Council to report on its investments.

OFFICER'S RECOMMENDATION**THAT**

- 1. The report indicating Council's Funds Management position be received and noted.**
- 2. The certificate of the Responsible Accounting Officer be noted and the report adopted.**

COMMITTEE RECOMMENDATION TO COUNCIL**THAT**

- 1. The report indicating Council's Funds Management position be received and noted.**
- 2. The certificate of the Responsible Accounting Officer be noted and the report adopted.**

Moved Cr P Garnham, Seconded Cr S Halliday

CARRIED

11.4 QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2018

FILE NO:	2/8
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Leah Flint - Group Manager Strategy Performance and Business Systems
AUTHOR:	Phil Freeman - Principal Accountant
MAITLAND +10	Outcome 19. A sustainable Council for a sustainable City
COUNCIL OBJECTIVE:	19.1.1 To ensure the principles of sustainability underpin Council's financial, economic, social and environmental decision-making

EXECUTIVE SUMMARY

The Quarterly Budget Review Statement (QBR) presents a summary of Council's financial position at the end of each quarter. It is a mechanism whereby Councillors and the community are informed of Council's progress against the Operational Plan (original budget) and the last revised budget, along with recommended changes and reasons for major variances.

OFFICER'S RECOMMENDATION

THAT

1. The variations for the March 2018 quarter be approved and form part of the Operational Plan for 2017/18.

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

1. The variations for the March 2018 quarter be approved and form part of the Operational Plan for 2017/18.

Moved Cr M Griffin, Seconded Cr N Penfold

CARRIED

Council resumed into Ordinary Council at 6.27 pm.

Moved Cr B Mitchell, Seconded Cr P Penfold

CARRIED

The following recommendation made whilst Council was in Policy & Finance Committee was read to the meeting by the General Manager.

11.1 ASSET MANAGEMENT POLICY REVIEW

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

1. Council rescind Version 2 of the Asset Management Policy adopted on 11 February 2011.
2. Council adopt Version 3 of the Asset Management Policy attached.

Moved Cr P Garnham, Seconded Cr N Penfold

CARRIED

11.2 COUNCILLOR EXPENSES AND FACILITIES POLICY

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

1. The draft Councillor Expenses and Facilities Policy be placed on public exhibition for 28 days as per the officers recommendation with the following amendments:
 - 1a Item 6.22 provision professional development to remain at \$4,750.00 per annum for councillors and \$7,750.00 per annum for the Mayor;
 - 1b Item 6.4 contribution towards corporate wardrobe remain at \$385 per annum for councillors and \$495 for Mayor;
 - 1c Item 6.41 neck ties and scarves to be removed from the policy;
 - 1d Item 9.6 be amended for council to provide administrative facilities through the Office of the General Manager for councillors to assist them with their duties including postage of correspondence and printing of documents;
2. A further report be presented to council at the conclusion of the public exhibition period, at which time council will also consider the amendment:
 - 2a Item 9.4 be amended to include the provision of either paper or electronic councillor letterhead templates to be made available to councillors for the use of correspondence when carrying out civic duties and replying to citizens; and
 - 2b Item 6.31 be replaced with provision of \$150 monthly per councillor and \$200 for Mayor, for telecommunication bundles which may include a combination of line rental, internet, telephone calls or mobile phone;
3. A detailed report on the provision of expenses and facilities to councillors during financial year 2017/18 be tables at an ordinary council meeting during July 2018. These reports will include expenditure by individual councillor and as a total for all councillors.

Moved Cr M Griffin, Seconded Cr S Halliday

CARRIED

11.3 STATEMENT OF INVESTMENTS AS AT 30 APRIL 2018

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

1. The report indicating Council's Funds Management position be received and noted.
2. The certificate of the Responsible Accounting Officer be noted and the report adopted.

Moved Cr P Garnham, Seconded Cr S Halliday

CARRIED

11.4 QUARTERLY BUDGET REVIEW STATEMENT - MARCH 2018

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

1. The variations for the March 2018 quarter be approved and form part of the Operational Plan for 2017/18.

Moved Cr M Griffin, Seconded Cr N Penfold

CARRIED

A motion was moved that the Committee's recommendations be adopted.

Moved Cr B Mitchell, Seconded Cr P Garnham

CARRIED

12 ITEMS FOR INFORMATION

12.1 NRL TRIAL MATCH

FILE NO:	139/6
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Rachel MacLucas - Executive Manager Marketing and Communications
AUTHOR:	Elizabeth Hill - Visitor Economy Officer
MAITLAND +10	Outcome 3. Iconic events and local festivals
COUNCIL OBJECTIVE:	3.3.1 To seek and support major sporting and cultural events appropriate to the capacity of venues across the city

EXECUTIVE SUMMARY

The NRL Trial Match launched the renovated Maitland No. 1 Sportsground facility on Saturday 24 February 2018, hosting the Newcastle Knights pre-season trial match against Parramatta Eels.

The gates opened at 10.00am, with five games played on the day, including the women's Under 18s 9-a-side competition, leading up to the NRL Trial Match at 7.00pm. A number of junior dance groups and rugby league clubs participated in performances and exhibition matches at half time and between games.

The Maitland Pickers Rugby League Club ran the bar and canteen facilities, serviced by volunteers and employees of Maitland Leagues Club, and six food trucks offered a range of savoury and sweet options.

Capacity was set to accommodate 6,500 people, and all tickets were sold out one week in advance. The majority of attendees were scanned in between 3.00pm and 7.00pm.

OFFICER'S RECOMMENDATION

THAT

1. The report be received and noted.

COUNCIL RESOLUTION

THAT

1. The report be received and noted.

Moved Cr M Griffin, Seconded Cr H Meskauskas

CARRIED

13 NOTICES OF MOTION/RESCISSION

13.1 TRIAL MATCH AT NO 1 SPORTS GROUND

NOTICE OF MOTION SUBMITTED BY CR SALLY HALLIDAY

FILE NO:	35/7/4
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	David Evans - General Manager Rachel MacLucas - Executive Manager Marketing and Communications

Cr Sally Halliday has indicated her intention to move the following Notice of Motion at the next Council Meeting being held on Tuesday, 22 May 2018:

THAT

- 1. Council makes representations to the Newcastle Jets and Central Cost Mariners regarding the possibility of holding a trial match at Number 1 Sports Ground in Maitland during October 2018 as part of the lead up to the 2018/19 A-League Season, to be known colloquially as the Trial M1 Darby Match.*
- 2. A report be prepared for council on the progress of negotiations to be presented by the Council meeting on 19/6/18.*

FURTHER INFORMATION:

In February 2018 Maitland Council successfully hosted a trial match between the Newcastle Knights and Parramatta Eels. The success of this event is measured by the crowd attendance which was one of the only recorded sold out pre season trials in NRL history. It is therefore clear that Maitland residents support major sporting events in their city and that council should be looking at other major events for the city. Given the Newcastle Jets recent A-League success, a trial match in October would allow the city to continue to showcase our sporting facilities on a larger scale.

PROCEEDINGS IN BRIEF

A motion was moved.

(Cr S Halliday / Cr M Griffin)

THAT

- 1. Council makes representations to the Newcastle Jets and Central Cost Mariners, in cooperation with the Maitland Football Club, regarding the possibility of holding a trial match at Number 1 Sports Ground in Maitland during October 2018 as part of the lead up to the 2018/19 A-League Season, to be known colloquially as the Trial M1 Darby Match.*
 - 2. A report be prepared for council on the progress of negotiations to be presented by the Council meeting on 19/6/18.*
-

The motion when put to the meeting was declared carried.

COUNCIL RESOLUTION

THAT

1. Council makes representations to the Newcastle Jets and Central Cost Mariners, in cooperation with the Maitland Football Club, regarding the possibility of holding a trial match at Number 1 Sports Ground in Maitland during October 2018 as part of the lead up to the 2018/19 A-League Season, to be known colloquially as the Trial M1 Darby Match.
2. A report be prepared for council on the progress of negotiations to be presented by the Council meeting on 19/6/18.

Moved Cr S Halliday, Seconded Cr M Griffin

CARRIED

14 QUESTIONS WITH NOTICE

Nil.

15 URGENT BUSINESS

Nil.

Council moved into the Committee of the Whole at 6.42 pm.

Moved Cr M Griffin , Seconded Cr B Mitchell

CARRIED

Council moved into Closed Session of the Committee of the Whole for the reasons specified in the Agenda, and closed the meeting to the public at 6.43 pm.

Moved Cr B Mitchell Seconded Cr K Ranadive

CARRIED

16 COMMITTEE OF THE WHOLE

16.1 CONSIDERATION OF TENDERS - RECEIVAL AND DISPOSAL OF MIXED DOMESTIC WASTE

FILE NO:	137/1415
ATTACHMENTS:	Nil
RESPONSIBLE OFFICER:	Bernie Mortomore - Group Manager Planning, Environment & Lifestyle David Simm - Manager Development & Environment
AUTHOR:	Elfi Blackburn - Waste Services Coordinator
MAITLAND +10	Outcome 19. A sustainable Council for a sustainable City
COUNCIL OBJECTIVE:	19.3.3 To continue to deliver contemporary waste and recycling services, meeting both legislative requirements and community needs

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

EXECUTIVE SUMMARY

This report provides information on the evaluation process undertaken for tenders received for Contract 137/1415 Receival and Disposal of Mixed Domestic Waste.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

- 1. Council decline to accept the non-conforming tender received from Newcastle City Council and the non-conforming tender received from Dryclone Australia Pty Ltd for the receival and disposal of mixed domestic waste**
- 2. Council enter into a Waste Disposal Agreement with Newcastle City Council for the receival and disposal of mixed domestic waste for a term of three**

years commencing on 1 July 2018 at the tendered rate in the report.

Moved Cr H Meskauskas, Seconded Cr P Garnham

CARRIED

The Mayor in accordance with Section 375A of the Local Government Act 1993 called for a division.

The division resulted in 12 for and 0 against, as follows:

For:	Cr R Aitchison	Against:
	Cr L Baker	
	Cr D Ferris	
	Cr P Garnham	
	Cr M Griffin	
	Cr S Halliday	
	Cr H Meskauskas	
	Cr B Mitchell	
	Cr N Penfold	
	Cr P Penfold	
	Cr K Ranadive	
	Cr M Yarrington	

Council resumed into Ordinary Council at 6.59 pm

Moved Cr M Griffin, Seconded Cr P Garnham

CARRIED

17 COMMITTEE OF THE WHOLE RECOMMENDATIONS

The General Manager read the Recommendations from the Committee of the Whole/Closed Session as follows:

16.1 CONSIDERATION OF TENDERS - RECEIVAL AND DISPOSAL OF MIXED DOMESTIC WASTE

COMMITTEE RECOMMENDATION TO COUNCIL

THAT

1. Council decline to accept the non-conforming tender received from Newcastle City Council and the non-conforming tender received from Dryclone Australia Pty Ltd for the receipt and disposal of mixed domestic waste
2. Council enter into a Waste Disposal Agreement with Newcastle City Council for the receipt and disposal of mixed domestic waste for a term of three years commencing on 1 July 2018 at the tendered rate in the report.

Moved Cr H Meskauskas, Seconded Cr P Garnham

CARRIED

A motion was moved that the Committee's recommendations be adopted.

Moved Cr M Griffin, Seconded Cr P Garnham

The motion when put to the Council was declared carried.

18 CLOSURE

The meeting was declared closed at 7.00 pm.

.....
Chairperson