

EXTRAORDINARY MEETING

MINUTES

22 MAY 2023

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	INVOCATION.....	1
2	ACKNOWLEDGEMENT OF COUNTRY.....	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	DECLARATIONS OF INTEREST	2
5	PUBLIC ACCESS	2
6	GENERAL MANAGER'S REPORTS	2
7	PLANNING AND ENVIRONMENT	2
8	INFRASTRUCTURE AND WORKS	2
9	STRATEGY, PERFORMANCE AND BUSINESS SYSTEMS	2
10	DIGITAL TRANSFORMATION	2
11	WORKPLACE CULTURE AND SAFETY	2
12	VIBRANT CITY	2
13	COMMITTEE OF THE WHOLE	4
	13.1 RECRUITMENT AND APPOINTMENT OF GENERAL MANAGER.....	4
14	COMMITTEE OF THE WHOLE RECOMMENDATIONS	7
	13.1 RECRUITMENT AND APPOINTMENT OF GENERAL MANAGER.....	7
15	CLOSURE.....	8

PRESENT

Cr Robert Aitchison
Cr Kristy Flannery
Cr Stephanie Fisher
Cr Peter Garnham
Cr Mitchell Griffin
Cr Bill Hackney
Cr Sally Halliday
Cr Ben Mitchell
Cr Philip Penfold, Mayor
Cr Ben Whiting
Cr Mike Yarrington

1 INVOCATION

The Public Officer read the customary prayer at the commencement of the meeting.

2 ACKNOWLEDGEMENT OF COUNTRY

The Public Officer read the Acknowledgement of Country.

3 APOLOGIES AND LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT the apologies received for the unavoidable absence of Cr L Baker and Cr K Ranadive be accepted and leave of absence granted.

Moved Cr S Fisher, Seconded Cr M Griffin

CARRIED

For:

Cr R Aitchison
Cr S Fisher
Cr K Flannery
Cr P Garnham
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr B Mitchell
Mayor P Penfold
Cr B Whiting
Cr M Yarrington

Against:

4 DECLARATIONS OF INTEREST

Nil

5 PUBLIC ACCESS

Nil

6 GENERAL MANAGER'S REPORTS

Nil

7 PLANNING AND ENVIRONMENT

Nil

8 INFRASTRUCTURE AND WORKS

Nil

9 STRATEGY, PERFORMANCE AND BUSINESS SYSTEMS

Nil

10 DIGITAL TRANSFORMATION

Nil

11 WORKPLACE CULTURE AND SAFETY

Nil

12 VIBRANT CITY

Nil

Council moved into Committee of the Whole at 5.32pm.

Moved Cr M Griffin, Seconded Cr P Garnham

CARRIED

For:	Cr R Aitchison	Against:
	Cr S Fisher	
	Cr K Flannery	
	Cr P Garnham	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr B Mitchell	
	Mayor P Penfold	
	Cr B Whiting	
	Cr M Yarrington	

Council moved into Closed Session of the Committee of the Whole for the reasons specified in the Agenda, and closed the meeting to the public at 5.32 pm.

Moved Cr M Griffin, Seconded Cr M Yarrington

CARRIED

For:	Cr R Aitchison	Against:
	Cr S Fisher	
	Cr K Flannery	
	Cr P Garnham	
	Cr M Griffin	
	Cr B Hackney	
	Cr S Halliday	
	Cr B Mitchell	
	Mayor P Penfold	
	Cr B Whiting	
	Cr M Yarrington	

13 COMMITTEE OF THE WHOLE

13.1 RECRUITMENT AND APPOINTMENT OF GENERAL MANAGER

FILE NO:	35/48
ATTACHMENTS:	1. Recruitment Report (Under Separate Cover)
RESPONSIBLE OFFICER:	Philip Penfold - Mayor
AUTHOR:	Philip Penfold - Mayor Mitchell Griffin - Cr Peter Garnham - Cr Stephanie Fisher - Cr
MAITLAND +10	Outcome 15. To have an effective and efficient Council
COUNCIL OBJECTIVE:	15.1.2 Ensure Council is financially sustainable and meets required levels of performance

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows: (a) personnel matters concerning particular individuals (other than councillors).

EXECUTIVE SUMMARY

At the meeting held on 28 February 2023, Council resolved to commence the recruitment process for a new General Manager. This process is now nearing completion and this report presents to the Council the current status of the process.

OFFICER'S RECOMMENDATION/COUNCIL RESOLUTION

THAT Council move into Confidential Session to discuss this item under the terms of the Local Government Act 1993 Section 10A(2), as follows:

(a) personnel matters concerning particular individuals (other than councillors).

COUNCIL RESOLUTION

THAT

- 1. Council receive and note this confidential report.**
- 2. Council receive and note the recruitment report from Capstone Recruitment.**
- 3. Council appoint Candidate A as the preferred candidate for the General Manager subject to the successful completion of relevant background, medical and eligibility**

checks.

4. It be noted that the appointment is made in accordance with merit selection principles as required by s349 of the Local Government Act (NSW) 1993.
5. It be noted that the recruitment process has been carried out and completed in accordance with the Local Government Act (NSW) 1993 and the Office of Local Government's guidelines for the appointment of General Managers.
6. On successful completion of the relevant checks, Council offer Candidate A, a five-year fixed term performance-based contract for the General Manager position.
7. On successful completion of the relevant checks, Council delegate authority to the Mayor to negotiate and finalise the Total Remuneration Package, including its composition with Candidate A.
8. The confidentiality of the documents and considerations of this item in respect of the General Manager recruitment process be maintained.
9. On completion of the recruitment process the Mayor Philip Penfold will advise the name and relevant details.

Moved Cr M Griffin, Seconded Cr S Fisher

CARRIED

For:

Cr R Aitchison
 Cr S Fisher
 Cr K Flannery
 Cr P Garnham
 Cr M Griffin
 Cr B Hackney
 Cr S Halliday
 Cr B Mitchell
 Mayor P Penfold
 Cr B Whiting
 Cr M Yarrington

Against:

Council resumed into Ordinary Council at 6.23 pm.

Moved Cr M Griffin, Seconded Cr S Fisher

CARRIED

For:

Cr R Aitchison
Cr S Fisher
Cr K Flannery
Cr P Garnham
Cr M Griffin
Cr B Hackney
Cr S Halliday
Cr B Mitchell
Mayor P Penfold
Cr B Whiting
Cr M Yarrington

Against:

DRAFT

14 COMMITTEE OF THE WHOLE RECOMMENDATIONS

The Public Officer read the Recommendation from the Committee of the Whole/Closed Session as follows:

13.1 RECRUITMENT AND APPOINTMENT OF GENERAL MANAGER

THAT

1. Council receive and note this confidential report.
2. Council receive and note the recruitment report from Capstone Recruitment.
3. Council appoint Candidate A as the preferred candidate for the General Manager subject to the successful completion of relevant background, medical and eligibility checks.
4. It be noted that the appointment is made in accordance with merit selection principles as required by s349 of the Local Government Act (NSW) 1993.
5. It be noted that the recruitment process has been carried out and completed in accordance with the Local Government Act (NSW) 1993 and the Office of Local Government's guidelines for the appointment of General Managers.
6. On successful completion of the relevant checks, Council offer Candidate A, a five-year fixed term performance-based contract for the General Manager position.
7. On successful completion of the relevant checks, Council delegate authority to the Mayor to negotiate and finalise the Total Remuneration Package, including its composition with Candidate A.
8. The confidentiality of the documents and considerations of this item in respect of the General Manager recruitment process be maintained.
9. On completion of the recruitment process the Mayor Philip Penfold will advise the name and relevant details.

Council resolved that the recommendations of the Closed Session of the Committee of the Whole be adopted.

Moved Cr M Griffin , Seconded Cr S Fisher

CARRIED

For:

- Cr R Aitchison
- Cr S Fisher
- Cr K Flannery
- Cr P Garnham
- Cr M Griffin
- Cr B Hackney
- Cr S Halliday
- Cr B Mitchell
- Mayor P Penfold
- Cr B Whiting
- Cr M Yarrington

Against:

15 CLOSURE

The meeting was declared closed at 6.26 pm.

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Chairperson