

# Maitland Schools Environmental Program

## Resource request application

### Does your school need assistance in completing an environmental project?

Under the Maitland Schools Environment Program, Maitland City Council is able to assist schools by providing them with resources to complete environmental projects. Each school in the Maitland local government area is able to apply for up to \$300 worth of resources per financial year. Should funds remain towards the end of each financial year, schools may be able to request further resources.

Applications for funding assistance can be made at any time. Council aims to purchase and supply requested materials to schools within 2-4 weeks of the request application being submitted. A final assessment report, which is attached, must be submitted on completion of your funded project.

Council also offers many free environmental educational resources to schools. You can enquire and access these resources from Council at any time. Descriptions of some of these resources are detailed on the following page for your information.

Please contact Council's Environmental Strategy and Programs Team at any time with questions about this application or the Maitland Schools Environment Program by phoning 02 4934 9700 or email [Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au)

## Free Council environmental education resources

### Water Education Through Role Play

Developed with funding from Hunter Water, the kit provides Stage 2 and 3 students with the opportunity to learn about water use and saving water through the performance of in class role plays. The kit provides all scripts and props required to complete the role play activities. The kit also provides mathematical activity sheets suitable for Stage 3 that allow students to work out how much water they and their family use in everyday activities and how simple changes can save water and money on future bills.

The kit is available for loan from Council by contacting Fiona Rowan on 02 4934 9700 or emailing [Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au).

### Water: Our Life, A Resource Kit for the Younger Members of Our Community and Their Carers

Developed with funding from Hunter Water, the kit provides pre-school, Early Stage 1 and Stage 1 teachers with a resource to assist them in educating children about water. The kit provides information on where our water comes from, how we use water and where our water goes once we have used it. The kit also includes story books, activity pages, water experiments and a water audit toolkit, all of which can be incorporated into classroom activities.

The kit is available for loan from Council by contacting Fiona Rowan on 02 4934 9700 or emailing [Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au).

### Let's Cycle to School and Clear Maitland's Air- A School Educational Workbook on Cycling and Active Sustainable Transport

Developed as a part of the NSW Office of Environment and Heritage Clean Air Healthy Communities- Local Air Education Project Funding Grant this workbook aims to increase awareness of the environmental and health benefits of cycling to school and to promote and encourage the use of cycle pathways around the Maitland area. The kit has been developed for use by Stage 3 students.

The kit is broken into five units with each providing useful information and activity sheets to aid learning. Kit materials can be downloaded from Council's website at [www.maitland.nsw.gov.au/environmental-education](http://www.maitland.nsw.gov.au/environmental-education).

### Sense Of Place In Maitland – Resource Kit for Schools

This resource kit was developed to assist schools' and communities' knowledge and understanding of local natural and cultural heritage, environmental issues and their management. The kit includes information sheets for teachers, activity sheets for students and ideas for local excursions. Providing access to and encouraging the use of local information, people and places reflects an important aspect in the development of a local sense of place.

Kit materials can be downloaded from Council's website at [www.maitland.nsw.gov.au/environmental-education](http://www.maitland.nsw.gov.au/environmental-education). Newsletter Articles

Council distributes the Environmental Educator newsletter electronically to nominated school contacts in the Maitland LGA at the start of each school term. As well as providing useful information about local environmental education and up-coming events, all schools are welcome to submit information on their environmental projects and activities in order for this information to be shared with other schools in the local area. Email stories to [Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au).

To nominate to receive the newsletter register at [www.maitland.nsw.gov.au/teacher-contact-form](http://www.maitland.nsw.gov.au/teacher-contact-form).

## Maitland Environmental Youth Forum

The Maitland Environmental Youth Forum is run as a bi-annual event. The Forum aims to provide students and teachers with the opportunity to come together with environmental professionals to learn and share ideas about the environment. Participants will have the opportunity to participate in a variety of workshops as a part of the days activities. The next Forum will be held on Wednesday 21 May 2025.

To find out more contact Fiona Rowan by phoning 02 4934 9700 or email [Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au). Environmental Talks and Recommendations

Council staff are available to assist your school in implementing environmental learning and on-ground projects. Council staff are able to attend individual classes or whole year/school activities to present formal presentations, to provide hands-on demonstrations and to assist with the development of environmental project ideas.

To discuss your schools activities further please contact Councils Environmental Strategy and Programs team by phoning 02 4934 9700 or email [Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au).

# Application Details

School:Class stage/year:

Date of application:Contact phone number:

Teacher name:

Email:

Best time to contact

Teacher:

## Project Introduction

1. Please tick the environmental activities your school is currently participating in.  
Please list additional activities.

Native tree planting

Establishment of Habitat (eg: nesting boxes, frog ponds)

Vegetable gardens

Water saving (eg: water saving devices installed, water tanks installed)

Energy saving (eg: energy saving devices installed)

Recycling

No Waste Lunches

Other:

- [illegible]

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## Resources requested

Following are examples of the commonly requested materials Council receives from schools under the Maitland Schools Environment Program. If you are requesting any of these items simply nominate the quantity of each item you would like. For resources not listed, simply add the resource under "Other" and indicate the quantity of each item you are requesting.

Please remember when requesting resources that Council is only able to allocate each school up to \$300 worth of environmental resources per financial year. Where able use store price guides to assist you with pricing items.

COMMONLY REQUESTED ITEMS	QUANTITY
Worm Farm with worms	
Worm Farm booster (500 worms)	
Compost Bin (please specify size)	
Pine Sleepers (please specify size)	
Wheelbarrow	
Large metal shovel	
Large Rake (please specify plastic or metal)	
Large metal fork	
Hand shovel	
Hand fork	
Gardening Gloves (adult large)	
Gardening Gloves (adult medium)	
Watering Can (please specify size)	
Herb and vegetable seedlings (please specify number)- basil , chives , mint , oregano , thyme , parsley , tomato (cherry) , tomato (large) , cucumber , Capsicum ,	
Lettuce , other	
Vegetable Organic Seed Packet (please specify number)- tomato , lettuce , carrot , corn , cucumber , pumpkin , zucchini , other	

Strawberry plant	
Native seedling - shrub	
Native Seedling – Ground cover	
Mulch (m <sup>3</sup> )- please specify type	
Bagged Mulch (please specify sugarcane or woodchip)	
Potting Mix (bags)	
Garden Soil (m <sup>3</sup> )- please specify if planting natives or vegetables	
Small 60L wheelie bins	
Other	

## Final Assessment

On completion of your nominated project it is required that a final assessment form be submitted to Council. This will allow you to determine if the project aims have been met and will allow Council to assist your school in identifying additional funding and resources that may be available where the project aims could not be met. Where a project demonstrates positive examples for other schools or the community, Council will contact you to seek permission to use your project in one of our newsletters.

School:

Teacher Contact:

1. Were the environmental objectives identified in the planning of the project met.  
Yes                      No
2. If no, are there additional resources or expertise required for the environmental activities to be completed.

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3. Were students actively involved in the undertaking of the environmental activities?  
Yes                      No

Please provide 2-4 photographs of the completed environmental project (eg: you might like to include photos of students gardening, the final garden bed, etc). Where student faces are visible in photos, please ensure that written parental permission has been given for these photos to be provided to Maitland City Council and for them to be used by Council in the promotion of the Maitland Schools Environment Program.

Final assessment forms and photos should be submitted to Council's Environmental Engagement Officer by emailing

[Fiona.Rowan@maitland.nsw.gov.au](mailto:Fiona.Rowan@maitland.nsw.gov.au) on completion of your project.