

Transfer Interment Right (intestacy)

Application type

Transfer of perpetual interment right (intestacy) - \$130

Purpose of this application form:

This application form should be completed by an executor or other authorised person (for example the beneficiary) that seeks to transfer an interment right from the holder (deceased) to a new holder.

A cemetery operator may transfer an interment right from one person or two or more persons as joint holders to one person or two or more persons as joint holders. A person to whom an interment right devolves does not become the holder of the interment right until the cemetery operator's register is amended.

Form approved by Cemeteries & Crematoria NSW under subsection 58(3) of the *Cemeteries and Crematoria Act 2013*.

This application form is not required for transferring rights between joint holders. On the death of a joint holder of an interment right, the remaining joint holder/s is/are entitled to the interment right. Surviving joint holder/s should advise the cemetery operator of the death of one joint holder so the cemetery operator's register can be updated.

Interment site

Cemetery:

Denomination:

Section:

Plot no:

Interment site type:

Monumental

Columbarium

This interment site allows for a maximum fully body interments; ash interments.

Interment sites can usually be dug to a depth to accommodate two coffins and six ashes. However, occasionally, due to rock or stability problems not evident prior to commencement of digging the site, ground conditions may not allow for interment in an allocated plot. In these circumstances an alternate interment site will be allocated.

Registered holder/s of interment right/s

Holder 1

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Holder 2

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Please attach an additional sheet to register more than two holders.

Class of person/s whose remains may be interred:

Specify a person who may nominate the person/s whose remains may be interred:

Cemetery operator must sight a copy of the following:

Death certificate of current holder

Last will and testament

Orders of Probate / Letters of Administration to verify the beneficiary

Proof of identity of the beneficiary

Note: Additional documentation may be requested

Cemetery operator's signature:

Details of new holder/s

Holder 1

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Holder 2

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Please attach an additional sheet to register more than two holders.

Next of kin (any next of kin or other persons nominated by the holder/s as secondary contact)

Name:

Address:

Phone:

Relationship:

Signature:

Proof of identity requirements

Interment right applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's license or other government issued license), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

Proof of two identity documents sighted holder 1:

Passport

Drivers Licence

Birth Certificate

Credit Card

EFTPOS Card

Medicare Card

Pension Card

Healthcare Card

Proof of two identity documents sighted holder 2:

Passport

Drivers Licence

Birth Certificate

Credit Card

EFTPOS Card

Medicare Card

Pension Card

Healthcare Card

I _____ of _____ declare that I have sighted one of the above original forms of identification, provided by below Applicant.

Signature of consultant:

Date:

Authorisation to transfer interment right

New Interment right holder/s to complete

I/We the undersigned accept the transfer of the Interment Right. I/we, acknowledge that the transfer will not take effect until the transfer fee has been paid, the Cemetery Operator's Register has been updated and I/we have been issued with a Certificate of Interment Right.

Signed:

Date:

Name of registered holder 1:

Signed:

Date:

Name of registered holder 2:

Note: A cemetery operator may refuse to grant or transfer an interment right if, in the operator's opinion, the transfer would tend to create a monopoly or encourage dealing in interment rights.
Cemeteries and crematoria act 2013, section 60

Privacy and personal information protection notice

The collection of this information is a Statutory requirement under the *Cemeteries & Crematoria Act 2013, Interment Industry Scheme 2018 & Public Health Regulation 2012*. This document will form part of a public record that Council may use and or make available in accordance with the *Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009*. A consequence of non-provision may result in burial plot not being allocated. Council will take all reasonable steps to protect the personal information it holds from misuse, unauthorised access and modification. Council will retain your personal information for a period that is in accordance with the *State Records General Authority 39 (GA39)*.

Return the form to:

Maitland City Council

PO Box 220, Maitland NSW 2320

OR

cemeteries@maitland.nsw.gov.au

OFFICE USE ONLY (payment codes – reservations GL 30401)

Amount Paid:

Date:

Receipt No: