

Public Interest Disclosure Reporting Form

To be completed and submitted to a nominated Maitland City Council Disclosure Officer
(Refer to Maitland City Council's **Public Interest Disclosure Policy** for further information)

Details of reporter (You can make an anonymous report by leaving this section blank)

Name:		
Position:		
Division/Unit/Employer/ Other:		Preferred method of contact
Telephone:		☐ Telephone
Email:		☐ Email
Postal address:		☐ Post

Details of the wrongdoing being reported

Description: • <i>What happened?</i> • <i>Where did this happen (e.g., location)?</i> • <i>When did this happen (e.g., date and time)?</i> • <i>Is it still happening?</i> <i>[Attach an additional page if required]</i>		
How did you become aware of this?		
Name and position of people involved in the wrongdoing:	Name	Position
How are the people involved in the wrongdoing?		

What is your relationship to the people involved? • <i>Do you work closely with them?</i>		
Attach any additional relevant information or indicate where supporting evidence may be found:	Supporting evidence	Attached
		☐
		☐
		☐
Name and position of other people who may have additional information or witnessed the wrongdoing:	Name	Position
Statement		
I honestly believe that the above information shows or tends to show wrongdoing.		
Signature of reporter <i>(Do not sign if you want to make an anonymous report)</i> Date report submitted <i>(Essential information)</i>		