

Event – Temporary Food Business Notification

Name of event:	
Date of event:	
Location:	
Name of event coordinator:	
Mobile number:	
Email:	

Temporary food businesses (including temporary food stalls and mobile food vehicles) MUST notify BOTH:

- Their home jurisdiction council (i.e. where they garage the vehicle / the location where they prepare food for sale), AND
- All the local council areas where they intend to trade

If the Food Business is based outside the Maitland Council local government area a *Notification Temporary Food Business / Mobile Food Vehicle* form must be submitted each financial year prior to operating for the first time. A copy of each Approval to Operate a Food Business from their Home Jurisdiction council must be attached to this form along with a copy of their most recent inspection report.

If the Food Business is based within the Maitland Council local government area an application to Operate Temporary Food Business/Mobile Van (based within the Maitland LGA) must be submitted each financial year prior to operating for the first time.

It is the Event Coordinator’s responsibility to ensure that all required information is completed and submitted at least four weeks prior to the Event.

BUSINESS NAME	TEMPORARY FOOD STALL OR MOBILE FOOD VEHICLE	VEHICLE REGO NUMBER (IF APPLICABLE)	WHERE IS THE VEHICLE GARAGED / FOOD PREPARED (IF PREPARED PRIOR TO EVENT)? SUBURB AND COUNCIL AREA	APPROVAL TO OPERATE FROM 'HOME JURISDICTION' COUNCIL ATTACHED (YES / NO)	COPY OF MOST RECENT INSPECTION REPORT FROM 'HOME JURISDICTION' COUNCIL ATTACHED (YES / NO)	IF BASED IN MCC HAS APPROVAL TO OPERATE BEEN ISSUED FOR THIS FINANCIAL YEAR (YES / NO)
e.g. Pearly's Pies	Mobile food service	ABC-123 NSW	Speers Point, Lake Macquarie Council	Yes	Yes	N/A

For information on council's Policy for Mobile Food in Public Places or council's Street Eats project contact council's Place Activation Officer on 02 4934 9700.