

# Permit for Tree and Vegetation Pruning or Removal Application Form

## Introduction

This form has been completed to inform the assessment of a proposed Tree and Vegetation Pruning or Removal under the following application pathway:

- Development Application (DA)
- Tree Permit

**Note:** To determine the applicable consent pathway please refer to Council's Application Guide for Tree Removal and Pruning located on Council's website. Should you require further assistance or information on this process, please contact Council's Duty Officer on (02) 4934 9700 during business hours or email [ask@maitland.nsw.gov.au](mailto:ask@maitland.nsw.gov.au).

## Part A: Site Details

LOCATION AND TITLE DESCRIPTION OF THE PROPERTY			
Unit No.		House No.	
Street Name			
Suburb		Post code	
Lot(s)		Section	
Deposited Plan		Strata Plan	

SITE CONDITIONS		
Land Zoning under the Maitland Local Environmental Plan (MLEP) 2011	<input type="checkbox"/>	R1 General Residential
	<input type="checkbox"/>	R5 Large Lot Residential
	<input type="checkbox"/>	E1 Local Centre

	<input type="checkbox"/>	E2 Commercial Centre	
	<input type="checkbox"/>	E3 Productivity Support	
	<input type="checkbox"/>	E4 General Industrial	
	<input type="checkbox"/>	MU1 Mixed Use	
	<input type="checkbox"/>	SP1 Special Activities	
	<input type="checkbox"/>	SP2 Infrastructure	
	<input type="checkbox"/>	SP3 Tourist	
	<input type="checkbox"/>	RE1 Public Recreation	
	<input type="checkbox"/>	RE2 Private Recreation	
	<input type="checkbox"/>	C2 Environmental Conservation	
	<input type="checkbox"/>	C3 Environmental Management	
	<input type="checkbox"/>	C4 Environmental Living	
	<p><b>Note:</b> With the exception of Heritage Items and Heritage Conservation Areas, any clearing of vegetation in zones RU1 Primary Production &amp; RU2 Rural Landscape is administered through Local Land Services (LLS) Hunter not Council.</p>		
Is the site within a Heritage Conservation Area (HCA) or an Aboriginal object or Place of significance?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the site a listed Local or State Significant Heritage Item?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Is the site mapped as containing Native Vegetation (Endangered Ecological Community)?	<input type="checkbox"/> Yes <input type="checkbox"/> No	Is the site mapped as containing high Biodiversity Values?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Any site conditions additional to the above:			
Aerial image of site:	<i>Please attach an image of the site from an aerial view with this application.</i>		

## Part B: Proposed Works

PLEASE INCLUDE DETAILS OF THE TREE(S) PROPOSED FOR REMOVAL AND/OR PRUNING	
I am proposing to...	<input type="checkbox"/> Remove <input type="checkbox"/> Prune
How many trees are you proposing to remove and/or prune?	
Is the species of the trees known? If so, please provide details.	
Is compensatory planting per the relevant control outlined within AS.2 of the Maitland Development Control Plan (DCP) 2026, Chapter 2.3.1.?	<p><i>AS.2 Compensatory planting for the removal of a tree or vegetation may be required, up to 4 trees for every 1 tree removed. Compensatory planting is to have a minimum 45 litre pot size and must consider the location of utilities on the site.</i></p> <p>I have proposed compensatory planting per the above-mentioned control.</p> <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A (for pruning)
	<p>Please provide relevant details.</p> <p>If no compensatory planting is proposed, I understand that as a part of the assessment process of the application, this may be requested.</p> <input type="checkbox"/> Yes, I understand.

Location of Trees	Please attach a site plan or tree location map that clearly shows which tree/s are proposed to be removed or pruned with this application.
Photos of Trees	Please attach photos of the trees to be removed or pruned with this application.

## Part C: Statement of Compliance

A Statement of Compliance against the relevant sections of Chapter 2 of the DCP 2026 is made below:

### CHAPTER 2 (2.2.1 BIODIVERSITY) OF THE MDCP 2026

<p>Under PC.1 any vegetation clearing in a non-rural zone that does not exceed the Biodiversity Offset Scheme under the Biodiversity Conservation Act 2016 may require a <b>Flora and Fauna Assessment</b> in the following circumstances.</p>	<p><input type="checkbox"/> The proposal involves significant disturbance or removal of native vegetation (i.e. removal of more than five (5) native trees) or is likely to impact upon threatened species' habitat, threatened ecological communities or important habitat features such as hollow bearing trees, watercourses, wetlands, or dams.</p> <p><input type="checkbox"/> The proposal involves clearing or disturbance of native vegetation overlapping Council's Green and Blue Grid or within Council's Biodiversity Corridors.</p> <p>If yes to either of the above, has a Flora and Fauna Assessment (FFA) been prepared by a suitably qualified Ecologist and been provided as a part of this application?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If not, I understand that as a part of the assessment process of the application, this may be requested under the provisions of PC.1 as above and including (c) below.</p> <p><input type="checkbox"/> Yes, I understand.</p> <p><i>c. potential significant biodiversity impacts are identified by Council following a site inspection.</i></p>
<p>Under PC.2 Any vegetation clearing in non-rural zone that exceeds the Biodiversity Offset Scheme under the Biodiversity Conservation Act 2016 will require a <b>Biodiversity Development Assessment Report (BDAR)</b>.</p>	<p>Does the proposed vegetation clearing exceed the Biodiversity Offset Scheme?</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If yes, has a BDAR been prepared by a suitably qualified Ecologist and been provided as a part of this application?</p>

	<input type="checkbox"/> Yes <input type="checkbox"/> No  If not, I understand that as a part of the assessment process of the application, this may be asked of me to provide one under the provisions of PC.2 (a-c).  <input type="checkbox"/> Yes, I understand.
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**CHAPTER 2 (2.3.1 TREE AND VEGETATION MANAGEMENT) OF THE MDCP 2026**

PC.1 An application for a Council issued Tree Permit or Development Application for tree or vegetation removal or pruning is to include a completed Permit for Tree and Vegetation Pruning or Removal Application Form. The following details are to be prepared and justified, to the satisfaction of Council, as part of a Tree Permit Application:

a. The tree(s) is likely to cause immediate or short-term impacts to persons health and safety or property.	<i>Yes/No, please provide relevant details.</i>
b. The tree(s) obstructs or is likely to obstruct accessways, footpaths, roads, utility services, drainage lines or similar movement ways.	<i>Yes/No, please provide relevant details.</i>
c. The extent to which the tree(s) impacts solar access.	<i>Please provide relevant details.</i>
d. The suitability and function of the tree to the site, consideration matters could include slope, waterfront land, soil instability, urban heat mitigation.	<i>Please provide relevant details.</i>
e. The potential impacts on threatened species, populations or ecological communities and their habitats.	Is the site mapped as containing Endangered Ecological Communities (EEC) or High Biodiversity Values?  <input type="checkbox"/> Yes <input type="checkbox"/> No  <i>If yes, please provide relevant details.</i>

<p>f. The cumulative impact from previous authorised and unauthorised vegetation removal.</p>	<p><i>Yes/No, please provide relevant details.</i></p>
<p>g. Is the tree(s) or site under a land use restriction i.e. 88b instrument?</p>	<p><i>Yes/No, please provide relevant details.</i></p>
<p>I have provided a Level 5 AQF Arborist Report (Removal) or a Level 3 AQF Arborist Report (Pruning) as a part of this application that concludes that tree removal and/or pruning is the only option, having considered all options, and must demonstrate how the tree(s) meet the above criteria detailed in PC.1.</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No</p> <p>If not, I understand that as a part of the assessment process of the application, this may be requested under the relevant controls outlined under PC.1 and/or AS.1. Refer to link <a href="#">here</a>.</p> <p><input type="checkbox"/> Yes, I understand.</p>	
<p>PC.2 An application for the removal of a tree or vegetation that is, or is part of, a Heritage Item is required to be accompanied with a Statement of Heritage Impact (SoHI) prepared by a suitably qualified Heritage Consultant that addresses, at a minimum, the requirements for a SoHI under Appendix A: Application Requirements – Other Development or Appendix B: Application Requirements – Minor Development, whichever is applicable.</p>	<p>If the site is a listed Heritage Item, a Statement of Heritage Impact prepared by a suitably qualified Heritage Consultant has been provided as a part of this application.</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No      <input type="checkbox"/> N/A</p> <p>If not, I understand that as a part of the assessment process of the application, this may be requested.</p> <p><input type="checkbox"/> Yes, I understand.</p>
<p>PC.3 An application for the removal of a tree or vegetation that is identified as, or is part of, an Aboriginal site or place, is required to be accompanied by an Aboriginal Cultural Heritage Assessment (ACHA) prepared by a suitably qualified Heritage Consultant that addresses, at a minimum, the requirements for a ACHA under Appendix A: Application Requirements – Other Development or Appendix B: Application Requirements – Minor Development, whichever is applicable.</p>	<p>If the site is identified as, or is part of, an Aboriginal site or place ACHA prepared by a suitably qualified Heritage Consultant has been provided as a part of this application.</p> <p><input type="checkbox"/> Yes      <input type="checkbox"/> No      <input type="checkbox"/> N/A</p> <p>If not, I understand that as a part of the assessment process of the application, this may be requested.</p> <p><input type="checkbox"/> Yes, I understand.</p>

PC.4 A hollow-bearing tree assessment prepared by a suitably qualified ecologist will be required in cases where the removal of a hollow-bearing tree is proposed.

Do the subject trees contain any hollows?

Yes       No

If yes, has a hollow-bearing tree assessment been prepared by a suitably qualified Ecologist and been provided as a part of this application?

Yes       No

If not, I understand that as a part of the assessment process of the application, this may be requested.

Yes, I understand.

<Insert the name or person who prepared this form>

Dated:

Signed: