

Financial assistance application

Application Form

About this form

This form is for ratepayers who are experiencing financial difficulty and may need assistance with managing their land rates payments.

The information you provide will help Maitland City Council understand your circumstances and assess what support may be available to you under Council's Hardship Policy. We understand that experiencing financial hardship can be difficult, and we are committed to considering each application with care, compassion and respect.

How to complete this form

Please provide an answer to each question. The information you provide ensures we have everything we need to carefully assess your application and determine what support may be available to you.

Part 1: Applicant details

Full name:

Email:

Phone number:

Preferred contact method:

phone

email

Part 2: Property details

Assessment number:

Street address:

Suburb:

Postcode:

Part 3: Tell us about your circumstances

What type of employment are you currently in?

Full time

Part time

Casual

Seasonal

Other:

Do you receive any pensions or benefits?

Yes

No

Please indicate what type of pension:

Please indicate what type of hardship you are facing:

Reduced or lost income

Increased living costs

Illness or injury

Relationship breakdown

Bereavement

Family or domestic violence

Natural disaster/emergency

Unexpected expense

Other:

Part 4: What hardship relief you are seeking

As per our policy, below are the options of hardship relief are you seeking (please select 1):

- A payment arrangement (proceed to section 4A)
- Reducing or waiving interest (procced to section 4B)
- Temporary relief from recovery action (proceed do section 4B)
- Deferring payments (for eligible pensioners) (proceed to section 4C)

Part 4A: Repayment plan

In order for Council to approve financial assistance support, a suitable payment proposal must be in place.

Are you able to make an immediate lump sum payment? Yes No

If yes, please indicate how much:

Please indicate your proposed repayment amount:

How often would you like to make your payments: Weekly Fortnightly Monthly

Please go to section 6

Part 4B: Your financial situation

To help us understand your circumstances and identify the most appropriate support, please provide an estimate of your regular household expenses. You don't need to provide exact amounts, an estimate is fine.

Income

Household income: Pensions and benefits:
Compensation, superannuation insurance or retirement benefits:
Income of other residents of property:
Interest from banks/credit unions/building societies:

Outgoings

Rent/Home Loan: Personal Loans: Health costs:

Please go to section 6

Part 4C: Pension details

Do you receive any pension or benefits? Yes No
Amount received fortnightly? Concession card number:
Date of grant of concession card:

Have you claimed a pensioner rebate for any other property in the last 12 months? Yes No

If yes, please provide the address of the other property:

Part 5: Supporting documentation

You may be asked to provide supporting information to help us assess your application. We will only request information that is relevant to understanding your circumstances and determining what assistance may be appropriate.

Part 6: Declaration

The information provided on this form is private and confidential and Maitland City Council (MCC) must not disclose the information to any person or body if it is not directly related to the purpose for which the information was collected. If you have a complaint about the use of your personal information, contact MCC's Public Officer. The information contained or referred to in this application may be corrected and updated by you by contacting MCC.

- 1. I hereby declare that the information provided is true and correct at the time of completing this form.**
- 2. I agree to notify Council if my financial circumstances as outlined in this form change.**

Print full name

Signature

Date

Information for applicants

Council will ONLY accept this application if all fields are completed correctly and required information is provided. Any additional information or documentation that you may have that supports your Financial Hardship Application should be included in order for Council Officers to make an accurate and fair assessment.

Council Officers may contact you to request additional information or to request a meeting to discuss this application in more detail. You will receive a formal response from Council once your application has been assessed. Please allow 14 days for processing.

Lodgement

Post: Maitland City Council, PO Box 220, Maitland, NSW 2320

Email: financialassistance@maitland.nsw.gov.au

In person: 263 High Street, Maitland