

Applicants must complete and submit a Street Eats Application form with all supporting documentation prior to final approval.

SECTION 1.1 - APPLICANT DETAILS

Postal Address:

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Email address:

Contact phone number:

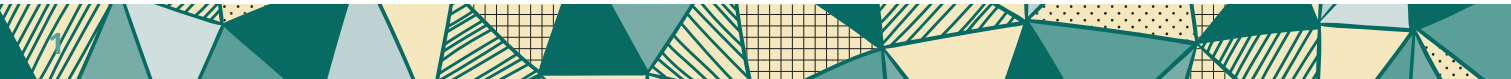
Vehicle owners name:

Vehicle type: ☐ Food Truck ☐ Food Van

Vehicle Size (length, width and height):

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Please, tell us a little bit about your business, remember to consider the criteria mentioned in the Guidelines **(Competitive local business, environmental and sustainability considerations, creative and vibrant experience and quality product)**.

[illegible]

Images of set up and vehicle – Please attach

Describe your menu style and some of the items you plan to include in your menu (or alternatively attach a menu).

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STEP 2 - SELECT YOUR OPERATING PREFERENCES

Vendors will be granted approval for a 12 month period from date of approval. See guidelines for a detailed description of approval types. Please indicate your selected approval type.

- ☐ **Street Vending**
- ☐ **Cluster Group Vending**
- ☐ **Street Vending and Cluster Group Vending**
- ☐ **Council Managed Sportsground**

OPTION 1 - STREET VENDING:

If you selected the Street Vending approval type, please write down your preferred site using the Approved Location List. Please note some sites have restricted operating times and locations as per the Approved Location List.

REF#	SITE NAME	PROPOSED OPERATING TIMES AND DAYS
Eg.2	City Library	Thursday nights - 5.30pm - 9.00pm Sunday nights - 5.30pm - 9.00pm

OPTION 2 - CLUSTER GROUP VENDING:

Once approved, Council will contact you regarding your availability for upcoming Street Eats Get Togethers.

OPTION 3 - COUNCIL MANAGED SPORTSGROUNDS:

Subject to agreement (in writing) by the club, group or individual licensed to use a facility. Mobile food vending vehicles may only operate during the time approved in the user's hire agreement with Maitland City Council.



STEP 3 - ATTACH YOUR SUPPORTING DOCUMENTS

Please tick applicable boxes below to confirm that you have provided copies of the documents requested. Please lodge copies with the completed application form.

NOTE: Failure to supply the required documents will result in your application being returned.

CHECKLIST

- ☐ RMS Vehicle Registration (as proof of registration).
- ☐ Certificate of Currency Broadform Public and Products Liability insurance to the sum of \$20,000,000, noting Council as an interested party.
- ☐ Certificate of Currency of Third Party Property Damage Insurance to the value of \$20,000,000.
- ☐ Current Maitland City Council Approval to Operate a Temporary Food Business or mobile food vehicle (based within Maitland LGA) or a Notification of Temporary Food Business or Mobile Food Vehicle (based outside the Maitland LGA) or evidence that this is underway.
- ☐ Images of set up and vehicle.
- ☐ Example menu (if not described in form).
- ☐ Completed application form.

Council reserves the right to revoke an operators permit at any time if it is deemed the operator is not complying with any elements of the Operating Guidelines.

PAYMENT

Payment is required upon Council's approval to participate in the program. You will receive a request for payment following approval.

	APPROVAL TYPE	ANNUAL FEE
1	Street Vending	\$330 inc GST
2	Cluster Group Vending	\$450 inc GST
3	Street Vending and Cluster Group Vending	\$680 inc GST
4	Council Managed Sportsground	Ad hoc basis

STEP 4 - APPLICANT DECLARATION

I declare that all information provided is true and correct. I agree to comply with the conditions as defined in the operating guidelines.

APPLICANT NAME:

APPLICANT SIGNATURE:

DATE:

CONTACT DETAILS

For any enquiries please contact:

Place Activation Team
Place.Activation@maitland.nsw.gov.au
p 02 4939 1065

